

**KPC 130-09**  
**MINUTES OF THE MEETING OF KEDINGTON PARISH COUNCIL**  
**TUESDAY 18<sup>th</sup> FEBRUARY 2025**  
**HELD IN THE MEETING ROOM, PARISH COUNCIL OFFICE, ARMS LANE, KEDINGTON**

**Present:** Cllr Ann Naylor (Chair)  
 Cllr Jeffery Potter (Vice Chair)  
 Cllr Terry Wheeler  
 Cllr Kris Woodley  
 Cllr Annette Brooker  
 Cllr Dean Willett

**In attendance:** John Boxall (Parish Clerk)

**Also in attendance:** Suffolk County Councillor David Roach. West Suffolk Councillors Marion Rushbrook and Karen Richardson. Mr Colin Jenkinson.

**ACTION**

**1. Acknowledge agenda items of interest to members of the public present.**

None declared

**2. Welcome and Apologies.**

The Chair welcomed everyone present.

Councillor Standeven is unable to attend for personal reasons. He has asked for his condolences to Peter Deek's family to be mentioned, following his recent passing.

Cllr Woodward is also unable to attend for personal reasons.

Apologies were accepted by all Councillors present.

Clerk advised that the Council, members of the public and press may audio record, film, photograph or broadcast the meeting, when the press and public are not lawfully excluded. Any member of the public who attends the meeting is advised that the Parish Council cannot control 3<sup>rd</sup> party recordings. The Parish Council will audio record the meeting.

Chair extended the Parish Council's condolences to the family of Peter Deeks, in particular his wife Doreen. Peter had been a Parish Councillor.

**3. To receive members' declarations of Disclosable Pecuniary Interests and Other Registerable and Non-Registerable Interests in accordance with the Local Government Association Model Councillor Code of Conduct and/or with regard to Section 106 of the Local Government Finance Act 1992 and to receive any applications for dispensations on agenda items.**

None declared.

**4. Councillors who were present to agree as a true record the minutes of the meeting of Kedington Parish Council held on 21<sup>st</sup> January 2025.**

Councillors confirmed they had received a copy of the draft minutes and had read them.

A resolution was put forward by Cllr Potter and seconded by Cllr Wheeler to agree the draft minutes of the meeting of Kedington Parish Council held on 21<sup>st</sup> January 2025 as a true record. The resolution was unanimously agreed. Chair signed the minutes outside the meeting.

**5. Receive visitor's reports and reports from District and County Councillors.**

Chair confirmed that no written reports had been received.

**Chair brought forward agenda item 13.1 (see below).**

**6. Receive accounting statements and any other financial reports and agree any necessary action.**

**6.1 Review and agree accounting statements.**

Chair confirmed that Councillors had received the relevant documents.

A resolution was put forward by Cllr Wheeler and seconded by Cllr Potter to agree the Bank Reconciliation, the Payments and Receipts List, the Net Position by Cost Centre and Code report and the Reserves Balance report (ANNEX 1). The resolution was unanimously agreed.

ANNEX 1

**6.2 Appoint a non-signatory Councillor to conduct a review of the system of internal control.**

Clerk advised that our Financial Regulations 2.4 state that "At least once a year, the council must review the effectiveness of its system of internal control, before approving the Annual Governance Statement."

The Internal Control Statement states that "as part of its internal control, the Kedington Parish Council has appointed a non-signatory Councillor to conduct a review of the system of internal control via the following tests on an annual basis with a written report of any findings to be submitted to the Council and minuted as received".

This is usually completed before 31<sup>st</sup> March each year.

Cllr Willett volunteered to conduct the review. Clerk to send Internal Control Statement to Cllr Willett.

Cllr Willett  
Clerk

**6.3 Discuss quote from Red Side Up to print 1500 copies of letter regarding the 2025/2026 precept, for delivery to parishioners.**

Clerk advised that Red Side Up had quoted £40.00, no VAT, to print 1500 copies of the letter.

Following a discussion amongst Councillors regarding the quote and whether to deliver the letters or not, a resolution was put forward by Cllr Woodley and seconded by Cllr Willett to accept the quote and deliver the letters. The resolution was agreed by a 4-0 majority, with one abstention.

Clerk

**7. Grants.**

**7.1. Uptakes.**

Clerk advised there were none.

**7.2. Applications.**

Clerk advised there were none.

**8. Clerk's report.**

**8.1 Review and adopt Procedure for Dealing with Complaints against the Council aka the Complaints Procedure.**

**8.2 Review and adopt Dignity at Work Policy.**

**8.3 Review and adopt Disciplinary Policy.**

**8.4 Review and adopt Equality and Diversity Policy.**

**8.5 Review and adopt Sickness Absence Policy.**

**8.6 Review and adopt Subject Access Request Policy.**

**8.7 Review and adopt Subject Access Request Procedure.**

Chair confirmed that Councillors had received and read the above seven documents at items 8.1 to 8.7 inclusive.

A resolution was put forward by Cllr Wheeler and seconded by Cllr Willett to adopt all of the aforementioned seven documents at items 8.1 to 8.7 inclusive. The resolution was unanimously agreed.

Clerk

### 8.8 Review and adopt Safeguarding Policy.

Cllr Brooker commented that this Policy reads well but she thinks we need to be clear that safeguarding is everybody's business and that the Parish Council acknowledges that individuals should go straight to the MASH (Multi-Agency Safeguarding Hub). Cllr Brooker thinks this needs to be included because otherwise somebody could sit on something because they're waiting to speak to a designated person.

It was agreed that Cllr Brooker will send a suggested sentence to the Clerk and this will be reviewed at the next meeting.

Cllr Brooker  
Clerk

### 8.9 Discuss amending dates for the Annual Parish Meeting and the Annual Meeting of the Parish Council 2025.

Clerk advised that Cllr Wheeler has raised an issue regarding the order of this year's Annual Parish Meeting (APM) and the Annual Meeting of the Parish Council (AMPC). Cllr Wheeler has noticed that the APM is the week after the AMPC. In the past it was always a week or two before the AMPC so that the incumbent chair would write and deliver the APM annual report.

So if the council elected a new chair at the AMPC they would not, with only a week's notice, have to write the annual report and deliver it at the APM. Cllr Wheeler has therefore suggested that the APM should be before the AMPC.

Clerk advised that the legislation says the APM should be between 1<sup>st</sup> March and 1<sup>st</sup> June (LGA Sch 12 part III para 14) and the AMPC should be in May (LGA Sch 12 part II para 7).

Clerk advised he researched the dates of previous meetings and found that from 2007 to 2019 inclusive the APM was indeed held in April before the AMPC that was then held in May. There was neither meeting in 2020.

Clerk advised that for some reason in 2021 the previous Clerk then arranged the AMPC to be one week before the APM in May 2021. The current Clerk took over on 1<sup>st</sup> June 2021 and has followed the order as shown in the previous Clerk's 2021 meeting dates document for the years since then.

Clerk advised he thinks that what Cllr Wheeler is suggesting is a better way of doing it because holding the APM before the AMPC would mean that the Chair's report for the APM would be made by the incumbent Chair who will have been in place for eleven months or more, rather than one who may have only been in place for less than a month.

Therefore, Clerks suggestion is that the APM is brought forward by two weeks from 27<sup>th</sup> May to 13<sup>th</sup> May 2025 and the AMPC remains on 20<sup>th</sup> May 2025. If agreed, he will amend the Meeting Dates document accordingly on the website and notice boards.

Following a discussion all Councillors were in agreement with this change of date for the Annual Parish Meeting.

Clerk

Clerk thanked Cllr Wheeler for raising this issue.

### 8.10 Haverhill Running Club 5K Race 10<sup>th</sup> July 2025 to discuss any comments or concerns to be addressed.

Clerk confirmed that on Monday 3<sup>rd</sup> February 2025 he received an email from Andrew Bell, the Race Director, that he forwarded to all Councillors on Friday 14<sup>th</sup> February 2025.

Following a discussion amongst Councillors, there were no comments to make or concerns to be addressed.

Clerk

**8.11 Community Hub Food Hygiene inspection.**

Chair advised that on 30<sup>th</sup> January 2025 the Community Hub was inspected by the Food Standards Agency. The Hub received a Food Hygiene Rating of 5 that is Very Good, the highest rating you can achieve.

**8.12 Clerk's Certificate in Local Council Administration update.**

Clerk advised that on 12<sup>th</sup> February 2025 he received confirmation that he had successfully completed all 5 Units comprising of 30 individual Learning Outcomes of the Certificate in Local Council Administration.

Clerk advised that this now provides the Council with the opportunity to have the General Power of Competence. The Localism Act 2011 established the General Power of Competence for an "eligible Parish Council" giving them the "power to do anything that individuals generally may do" as long as other legislation doesn't prevent it from doing so. It's a power of first resort, so when deciding what power could be used, the first question should be can you use the General Power of Competence. The power can be used in any way whatsoever including for example, a commercial purpose.

To become an "eligible Parish Council" the Council must meet two criteria (in accordance with Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012):-

1. it has resolved at a meeting of the Council and each subsequent relevant Annual Meeting that it meets the conditions below ("relevant annual meeting" means an annual meeting that takes place in a year of ordinary elections of Parish Councillors i.e. every four years; next in 2027).
2. at the time the above resolution is passed:-
  - a) two-thirds or more of the members of the Council are elected (at an ordinary election or a by-election);
  - b) the Clerk is qualified i.e. holds the Certificate in Local Council Administration and
  - c) the Clerk has completed the relevant training, unless such training was required for the purpose of obtaining a qualification of a description mentioned in paragraph (b)

Kedington Parish Council can have 9 Councillors so this means it would need 6 or more elected Councillors, regardless of the number of Councillors currently in post.

Kedington Parish Council currently has 5 elected Councillors; Cllrs Naylor, Wheeler, Standeven, Potter and Woodley. It can therefore not yet resolve that it meets the afore mentioned criteria.

Clerk was congratulated by the Council for achieving the Certificate in Local Council Administration.

**8.13 Clerk/RFO Performance Review.**

Chair advised that she would like to discuss this at the end of the meeting and all Councillors were in agreement with this.

Clerk

**9. Play Equipment.****9.1 Receive defect reports and agree any necessary action.**

Chair confirmed that Councillors had received the reports that relate to inspections carried out on 5<sup>th</sup> February 2025.

All findings are low or very low risk and it was agreed that no further action is therefore necessary.

**10. Environmental/Grounds Maintenance matters.**

Clerk advised there were none.

## 11. Highway/Footpath/Street Furniture matters.

### 11.1 Appoint a Councillor to review and complete the Street Furniture Condition Report.

Cllr Wheeler volunteered to complete the report again this year.

Cllr  
Wheeler

### 11.2 Discuss placing lighting along the Silver Street Park footpath.

Cllr Woodward was to lead this item but is absent. To be carried forward to the next meeting.

### 11.3 New Parish Council and Community Association notice board installed at the front of the Community Centre update.

Clerk advised that the new noticeboard was delivered on Monday 3<sup>rd</sup> February 2025 and was installed on Friday 7<sup>th</sup> February 2025 by Gary Dixon. Gary used Postfix from Huws Gray using the Council's account and £100.00 was paid to him on 10<sup>th</sup> February 2025 as agreed by a resolution at the meeting on 17<sup>th</sup> December 2024.

Clerk also advised that the outstanding £1,929.45 plus VAT was paid to Greenbarnes Ltd. earlier today as agreed by a resolution at the meeting on 17<sup>th</sup> December 2024 (delivery was £63.64 less than originally quoted).

## 12. Outstanding estimates awaited or work ordered.

### 12.1 Maintenance of planting areas in Silver Street Park update.

Clerk has been advised by Shawn Winters that the first phase of the works should be completed by end of this week. Spraying will wait until the site is completed. He has Jury service for the next 2 weeks. The site will be done by mid-March by completion of the second and third phases. This is work as agreed at the July 2024 meeting.

## 13. Any other reports (on-going matters).

### 13.1 Suffolk County Council's inclusion in the government's Devolution Priority Programme update.

Cllr Roach advised that Suffolk and Norfolk are two of six Councils that have been brought forward for the government's new fast-track Devolution Priority Programme (DPP). Under the proposals, all six of Suffolk's district, borough and county councils would be disbanded and one or more unitary authority/authorities would provide all council services in an area.

This will also see the election of a Mayor in May 2026 who will cover both Suffolk and Norfolk as a combined Mayoral authority. The Mayor would take control over strategic policy areas like transport infrastructure, economic development, health improvement and blue light services.

This will also see the postponement of Suffolk County Council's May 2025 elections. These could then take place in 2026 or 2027 for the new unitary authority/authorities.

Areas only have until September 2025 to submit their complete plans. A government-led public consultation on the local government reorganisation proposals will follow the business case being submitted.

Cllr Richard Rout has been appointed the Cabinet Member for Devolution.

Clerk confirmed that Councillors had received the email he forwarded earlier today regarding there being a consultation regarding the establishment of a Mayoral Combined Authority across Suffolk and Norfolk County Councils. This consultation ends on 13<sup>th</sup> April 2025 and will be on the agenda for discussion at the next meeting.

Clerk

### 13.2 Children's Sports and Wellbeing Day 22<sup>nd</sup> July 2025 update.

Clerk advised that Dan Penfold at Prestige Sports has confirmed they can run the day again this year for the same price as last year, £450.00 +VAT. This will be for 3 coaches and up to 48 children.

A resolution was put forward by Cllr Woodley and seconded by Cllr Potter to book Prestige Sports for £450.00 plus VAT. The resolution was unanimously agreed.

Clerk

The West Suffolk Councillors had previously indicated they would grant some money towards this from their Locality Budget Grants. They will have an application form emailed to the Clerk for completion.

Clerk

### 13.3 Celebrations of the 80<sup>th</sup> Anniversary of VE Day on 8<sup>th</sup> May 2025 update.

Clerk advised that he submitted a grant application to Cllr Roach on Monday 3<sup>rd</sup> February 2025 asking for £380.00 to pay for the singer at Café Street Party at the Community Centre and at the evening celebration party at the Royal British Legion Hall.

This was approved on 11<sup>th</sup> February 2025 and it will be available on or after 13<sup>th</sup> March 2025; 6-8 weeks before the VE Day celebrations. Clerk will request payment after that.

Clerk

Cllr Roach was thanked for this grant.

## 14. Housing/Planning.

### 14.1 Planning applications for discussion at meeting.

**a. DC/25/0073/HH - Sunnycroft, Mill Road, Kedington - Householder planning application - a. removal of door and replacement glass fronted two storey porch to front of dwelling b. alterations to doors and windows on all elevations c. two storey extension to side of dwelling d. raise roof of annex to make into habitable space e. roof lights to annex**

Following a discussion amongst Councillors there were no objections to this application.

Clerk

**b. DC/25/0093/HH - Dowlands, Calford Green – Householder planning application - a. two storey rear extension b. detached double garage (following demolition of existing garage)**

Following a discussion amongst Councillors there were no objections to this application.

Clerk

**c. DC/25/0095/LB - Dowlands, Calford Green – Listed building application - a. two storey rear extension b. detached double garage (following demolition of existing garage) c. re-render all elevations d. creation of window in wall between front entrance hall and rear porch e. replacement window and door to rear porch f. creation of partition wall to subdivision room into two rooms g. internal alterations**

Clerk advised that the Planning Officer, Oliver Bingham, has confirmed to him in a telephone call, that this was the same application as at b. above, plus some Listed Building considerations.

Following a discussion amongst Councillors there were no objections to this application.

Clerk

### 14.2 Planning applications observations conveyed by the Parish Council.

**a. DC/24/1777/HH - 2 Haverhill Road, Kedington - Householder planning application – cart lodge with store and first floor office.**

Clerk advised that no objections to this application were submitted on 23<sup>rd</sup> January 2025 but the concerns were submitted as per the minutes of the 21<sup>st</sup> January 2025 meeting.

Clerk further advised that on Friday 14<sup>th</sup> February 2025 he became aware that on 11<sup>th</sup> February this application had been referred to the Delegation Panel. The Delegation Panel had recommended that the decision be delegated to the case officer, not the Development Control Committee, and on 14<sup>th</sup> February 2025 the application was refused.

### 14.3 Planning applications decisions received from the District Council.

**a. DC/24/1257/FUL - 103 Westward Deals, Kedington - Planning application - construction of driveway with access.**

Clerk advised that this application was refused on 24<sup>th</sup> January 2025.

**Clerk left the meeting at 1956 hrs and Councillors discussed agenda item 8.13 as above.**

**Clerk returned to the meeting at 2023 hrs.**

Chair advised Clerk that Councillors had agreed in line with his contract to add two salary points to his salary for obtaining the Certificate in Local Council Administration. Clerk will now be on Spinal Column Point 30 at £20.48 per hour.

Clerk

Chair advised that Councillors had also agreed that they would like to make a one-off payment to the Clerk but will first consult with the Suffolk Association of Local Councils.

Chair

**15. Date and location of next Parish Council meeting.**

Clerk advised the next Parish Council meeting will be held on Tuesday 18<sup>th</sup> March 2025 at 7pm in the Parish Council Office Meeting Room.

The meeting closed at 8:25 p.m.

Signed ..... Date.....

DRAFT

# ANNEX 1

14 February 2025 (2024-2025)

## Kedington Parish Council

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (Clerk/RFO etc)*

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
*Name and Role (RFO/Chair of Finance etc)*

	<b>Bank Reconciliation at 14/02/2025</b>		
	Cash in Hand 01/04/2024		82,553.72
	<b>ADD</b> Receipts 01/04/2024 - 14/02/2025		95,696.40
			178,250.12
	<b>SUBTRACT</b> Payments 01/04/2024 - 14/02/2025		70,970.94
<b>A</b>	Cash in Hand 14/02/2025 (per Cash Book)		<b>107,279.18</b>
	Cash in hand per Bank Statements		
	Petty Cash 14/02/2025	0.00	
	Natwest Bank - Kedington Parish 14/02/2025	85,716.72	
	Barclays - Kedington Parish Council 14/02/2025	21,562.46	
			<b>107,279.18</b>
	Less unrepresented payments		
			107,279.18
	Plus unrepresented receipts		
<b>B</b>	<b>Adjusted Bank Balance</b>		<b>107,279.18</b>
	<b>A = B Checks out OK</b>		



**Kedington Parish Council**  
**PAYMENTS & RECEIPTS LIST**

14 February 2025 (2024-2025)

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
118 Subscriptions	21/01/2025	KPC 129-08 16-1-24	Barclays - Kadington	Routine Payment/	Payment - Information Commis	Information Commissioner	Z	-35.00		-35.00
119 Grounds - Extras	21/01/2025	KPC 130-05 15-10-24	Barclays - Kadington		Payment - Trimming, strimming	M D Landscapes (Angle)	U S	-800.00	-160.00	-960.00
119 Tree Maintenance	21/01/2025	KPC 130-05 15-10-24	Barclays - Kadington		Payment - Trimming, strimming	M D Landscapes (Angle)	U S	-150.00	-30.00	-180.00
121 Clerk Salary	31/01/2025	KPC 129-08 16-1-24 & KPC 1	Barclays - Kadington	Routine Payment/	Payment - Wages John Bowall	John Bowall Clerk	Z	-2,065.65		-2,065.65
122 Village Cleaner	31/01/2025	KPC 129-07 19-12-23 & KPC	Barclays - Kadington	Routine Payment/	Payment - Wages Dennis Brow	Dennis Brownlow - Village	Z	-146.44		-146.44
120 Telephone and Broadband	31/01/2025	KPC 129-08 16-1-24	Barclays - Kadington	Routine Payment/	Payment - Telephone and Broa	Onecom Ltd	S	-60.96	-12.19	-73.15
123 Grounds, Contract A (Inc Churc	03/02/2025	KPC 129-08 16-1-24 & KPC 1	Barclays - Kadington	Routine Payment/	Payment - Grass cutting	M D Landscapes (Angle)	U S	-742.56	-148.51	-891.07
123 Grounds, Contract B (Old Sch F	03/02/2025	KPC 129-08 16-1-24 & KPC 1	Barclays - Kadington	Routine Payment/	Payment - Grass cutting	M D Landscapes (Angle)	U S	-75.86	-15.17	-91.03
123 Grounds, Contract E (Great Me	03/02/2025	KPC 129-08 16-1-24 & KPC 1	Barclays - Kadington	Routine Payment/	Payment - Grass cutting	M D Landscapes (Angle)	U S	-121.38	-24.28	-145.66
123 Grounds, Contract D (Calford G	03/02/2025	KPC 129-08 16-1-24 & KPC 1	Barclays - Kadington	Routine Payment/	Payment - Grass cutting	M D Landscapes (Angle)	U S	-45.52	-9.10	-54.62
124 Equipment New	10/02/2025	KPC 130-07 17-12-24 & KPC	Barclays - Kadington		Payment - Noticeboard Installat	Dixon Patis & Paving	Z	-100.00		-100.00
125 Office Cleaning	13/02/2025	KPC 129-08 16-1-24 & KPC 1	Barclays - Kadington	Routine Payment/	Payment - Office cleaning	Ana Lopes	Z	-18.00		-18.00
<b>Total</b>								<b>-4,361.37</b>	<b>-399.25</b>	<b>-4,760.62</b>

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**Kedington Parish Council**  
**Net Position by Cost Centre and Code**

14 February 2025 (2024-2025)

Cost Centre Name

<u>Administration</u>		<u>Bal. B/Pwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
7	Clerks Expenses				100.00	21.60	78.40
8	Councillors Expenses				50.00		50.00
9	Clerks and Councilor Trail				1,000.00	180.00	820.00
10	Insurance				2,000.00	1,671.56	328.44
11	Scribe Accountants Softw				561.60	561.60	
16	Website				130.00	120.00	10.00
38	Subscriptions				710.00	719.83	-9.83
50	Dropbox				80.00	79.90	0.10
54	Audit				655.00	655.00	
55	Electricity				1,000.00	162.84	837.16
56	Telephone and Broadband				700.00	657.12	42.88
57	Post				20.00		20.00
58	Stationery				175.00	262.42	-87.42
60	Email				175.00	217.53	-42.53
61	Office Cleaning				250.00	155.00	95.00
67	Shared Office Costs with I				360.00		360.00
72	TV Licence				169.50	169.50	
73	Portable Appliance Testing				180.00	150.00	30.00
					<b>8,318.10</b>	<b>86,783.90</b>	<b>2,632.20</b>

Asset Register

<u>Asset Register</u>		<u>Bal. B/Pwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
39	Community Asset						
40	Infrastructure Asset						
41	Vehicle, Plant, Furniture E						

Earmarked Reserves

<u>Earmarked Reserves</u>		<u>Bal. B/Pwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
48	War Memorial			462.00			462.00
49	Recreation Equipment					807.00	-807.00
63	Legal Fees					230.00	-230.00
64	Training						
71	Elections						
					<b>£482.00</b>	<b>£1,037.00</b>	<b>-676.00</b>

General Parish Requirements

<u>General Parish Requirements</u>		<u>Bal. B/Pwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
46	Asset Maintenance				4,000.00	624.47	3,375.53
59	Pest Control				600.00	600.00	
74	D-DAY 80				1,000.00	973.90	26.10
					<b>6,800.00</b>	<b>£2,198.37</b>	<b>3,401.63</b>

General Reserves

<u>General Reserves</u>		<u>Bal. B/Pwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
45	Reserve			-462.00			-462.00
					<b>£-482.00</b>		<b>-482.00</b>

Grants and Donations

<u>Grants and Donations</u>		<u>Bal. B/Pwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
36	Grants and Donations - St			580.00	5,000.00	3,975.00	1,605.00
51	Poppy Appeal - Sec 138B				100.00	100.00	
					<b>£580.00</b>	<b>6,100.00</b>	<b>£4,076.00</b>

Current Balance = Balance B/Pwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Created by [ ] Scribe

**Kedington Parish Council**  
**Net Position by Cost Centre and Code**

14 February 2025 (2024-2025)

**Cost Centre Name**

<b>HMRC VAT</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
44	Reclaimed VAT						
<hr/>							
<b>PRECEPT</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
43	Precept		88,746.00				88,746.00
			88,746.00				88,746.00
<hr/>							
<b>Salary</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
1	Clerk Salary			33,684.00	28,923.15		4,760.85
3	Village Cleaner			2,300.00	1,893.80		406.20
4	National Insurance Contrib			3,400.00	3,267.35		132.65
				38,384.00	33,084.30		5,299.70
<hr/>							
<b>Village Maintenance</b>		<b>Bal. B/Fwd.</b>	<b>Receipts</b>		<b>Payments</b>		<b>Current Balance</b>
<b>Code</b>	<b>Title</b>		<b>Budget</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
20	Grounds, Contract A (Inc C			8,910.72	7,425.60		1,485.12
21	Grounds, Contract B (Old I			910.35	758.60		151.75
22	Grounds, Contract E (Gres			1,456.56	1,213.80		242.76
23	Grounds, Contract D (Calf			546.21	454.68		91.53
25	Grounds - Extras			1,000.00	1,115.00		-115.00
26	Grounds - Strimming			2,520.00	2,688.00		-168.00
28	Equipment New		400.00	1,000.00	198.90		1,201.10
30	Contingencies / Sundries			500.00	710.45		-210.45
31	Recreation Equipment			4,000.00	5.11		3,994.89
32	War Memorial			200.00			200.00
33	Tree Maintenance			3,000.00	850.00		2,150.00
35	Amenity Cleansing			6,300.00	4,483.53		1,816.47
68	The Cut Peppercom Rent			1.00	1.00		
69	Office Extension Pepperco			1.00			1.00
			£400.00	30,346.84	£18,904.67		10,841.17
<hr/>							
<b>NET TOTAL</b>				<b>£88,726.00</b>	<b>88,746.84</b>	<b>£87,083.24</b>	<b>111,388.70</b>

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

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14 February 2025 (2024-2025)

**Kedington Parish Council  
Reserves Balance  
2024-2025**

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<u>Reserve</u>	<u>OpeningBalance</u>	<u>Transfers</u>	<u>Spend</u>	<u>Receipts</u>	<u>CurrentBalance</u>
<b>Capital</b>					
General Reserves	62,130.48	11,162.25		-462.00	72,830.73
<b>Total Capital</b>	<b>62,130.48</b>	<b>11,162.25</b>		<b>-462.00</b>	<b>72,830.73</b>
<b>Earmarked</b>					
Recreation Equipment	1,314.90	4,000.00	807.00		4,507.90
War Memorial	728.00	200.00		462.00	1,390.00
Legal Fees	4,000.00		230.00		3,770.00
Training	300.00				300.00
Elections	2,918.09				2,918.09
<b>Total Earmarked</b>	<b>9,260.99</b>	<b>4,200.00</b>	<b>1,037.00</b>	<b>462.00</b>	<b>12,885.99</b>
<b>TOTAL RESERVE</b>	<b>71,391.47</b>	<b>15,362.25</b>	<b>1,037.00</b>		<b>85,716.72</b>
<b>GENERAL FUND</b>					<b>21,562.46</b>
<b>TOTAL FUNDS</b>					<b>107,279.18</b>