

**KPC 129-10
MINUTES OF THE MEETING OF KEDINGTON PARISH COUNCIL
TUESDAY, 26th MARCH 2024
HELD IN THE MEETING ROOM, PARISH COUNCIL OFFICE, ARMS LANE, KEDINGTON**

Present: Cllr Ann Naylor (Chair)
Cllr Terry Wheeler (Vice-Chair)
Cllr Ross Standeven
Cllr Jeffery Potter
Cllr Lynda Woodward
Cllr Annette Brooker
Cllr Eleanor Bull

In attendance: John Boxall (Parish Clerk)

Also in attendance: Suffolk County Councillor David Roach.

ACTION

1. Acknowledge agenda items of interest to members of the public present.

No members of the public present.

2. Welcome and Apologies.

The Chair welcomed everyone present.

Cllr Willett and Cllr Woodley are unable to attend due to work commitments. Apologies accepted by all Councillors present.

Clerk advised that the Council, members of the public and press may audio record, film, photograph or broadcast the meeting, when the press and public are not lawfully excluded. Any member of the public who attends the meeting is advised that the Parish Council cannot control 3rd party recordings. The Parish Council will audio record the meeting.

3. To receive members' declarations of Disclosable Pecuniary Interests and Other Registerable Interests in accordance with the Local Government Association Model Councillor Code of Conduct (and section 106 of the LGFA 1992) and receive any applications for dispensations on agenda items.

Cllr Bull declared an interest with regards to agenda item 14.1a, a planning application.

Cllrs Naylor and Woodward declared an interest with regards to agenda item 7.2.a, a grant application.

Clerk asked Councillors to check and update their register of interests as necessary. If there are any, please send them to the Clerk and he will forward them to West Suffolk Council Democratic Services.

All
Councillors

4. Agree the minutes of previous meetings.

4.1 Councillors who were present to agree as a true record the minutes of the meeting of Kedington Parish Council held on 20th February 2024.

Councillors confirmed they had received a copy of the draft minutes and had read them. A resolution was put forward by Cllr Wheeler and seconded by Cllr Bull to agree the minutes of the meeting of Kedington Parish Council held on 20th February 2024 as a true record. There were no other resolutions; unanimously agreed. Chair signed the minutes outside the meeting.

4.2 Update regrading agreeing as a true record the minutes of the Kedington Annual Parish Meeting held on 23rd May 2023.

Clerk advised that following a query from the Chair about the Parish Council being able to agree the Annual Parish Meeting minutes the Clerk had made enquiries with the Suffolk Association of Local Councils. The outcome being that in accordance with the Local Government Act 1972,

Sch. 12, para19(1) "Minutes of the proceedings of a parish meeting.....shall be signed at the same or the next following assembly of the parish meeting.....by the person presiding at the meeting."

Therefore, the minutes will need to be agreed at this year's Annual Parish Meeting. Thank you to the Chair for raising this.

5. Receive visitor's reports and reports from District and County Councillors.

Chair confirmed that Councillors had received the District and County Councillor's reports (ANNEX 1). West Suffolk Councillors Rushbrook, Richardson and Clarke are unable to attend as they are at a Full Council Meeting tonight.

ANNEX 1

Cllr Roach advised that the Local Enterprise Partnership funding ceases soon and is being taken over by the Suffolk Business Board so County Council will have more direct control over funding for businesses.

Clerk advised Cllr Roach that he has had a query recently from a parishioner about reclassifying Kedington from being a Key Service Centre as it no longer has a GP Surgery nor a healthcare provision. This is something that was raised at the beginning of the current Local Plan consultation in 2020. Cllr Roach advised he doesn't think it will make much if any difference to potential developments in the Parish nor funding for the Parish. He suggested contacting Marie Smith at West Suffolk Council for further advice on this.

Clerk

6. Receive budget statements and any other financial reports and agree any necessary action.

6.1 Review and agree budget statements.

Chair confirmed that Councillors had received the relevant documents. A resolution was put forward by Cllr Wheeler and seconded by Cllr Standeven to agree the Bank Reconciliation, the Payments and Receipts List and the Net Position by Cost Centre and Code report (ANNEX 2). There were no other resolutions; unanimously agreed

ANNEX 2

6.2 Underspend for 2023/2024.

Clerk advised that as of today the Barclays account balance is £16,313.56, this being the balance of the 2023/2024 precept. Once remaining payments are made prior to the year end on 31st March 2024 the year-end balance at the moment will be £10,880.99 taking potential grants into account that are to be discussed later in this meeting. Clerk suggested that in accordance with Financial Regulation 4.3 the year-end balance is transferred into the general reserves once the 2024/2025 precept is credited into the Barclays account, usually at end of April.

A resolution was put forward by Cllr Potter and seconded by Cllr Standeven to transfer the balance of the 2023/2024 precept at 31st March 2024 into the general reserves once the 2024/2025 precept is credited into the Barclays account. There were no other resolutions; unanimously agreed.

Clerk

6.3 Review and agree Asset Register for year ending 31st March 2024.

Clerk confirmed that the Asset Register was emailed to Councillors on 12th and 22nd March 2024 with the caveat that it could change once Cllr Wheeler and he had met about Cllr Wheeler's check of our Street Furniture.

Following a conversation with Cllr Wheeler on Friday 15th March 2024 about the Street Furniture Condition Report and the Asset Register, the Clerk has found the following items on the Asset Register that he would like to make the following changes to.

Cllr Wheeler had advised that the litter bin and the green metal bench on the Meadow were purchased for the Kedington Community Association. He recalls the Kedington Community Association didn't want the bin to be too near the bench. Cllr Wheeler asked if the Parish Council is responsible for maintenance of them.

Clerk advised that the Asset Register records 1 "Big Ben litter bin" on the Great Meadow near the weir entrance at a purchase value of £405.60. The green metal bench is not on the Asset Register. Both the bin and the bench are on the are on the Street Furniture report.

Clerk suggests the bin is deleted from Asset Register and both the bin and the bench are removed from the Street Furniture report as they are the property and responsibility of the Kedington Community Association.

A resolution was put forward by Cllr Wheeler and seconded by Cllr Standeven to make the aforementioned changes to the Asset Register and agree it and to the Street Furniture Report. There were no other resolutions; unanimously agreed.

Clerk

Cllr Wheeler had asked if the two map boards belong to the Parish Council or West Suffolk Council and if the Parish Council maintains them.

Clerk advised that the two map boards are located one on the junction of Barton Grove and Barton Drive and one on the grass area on the left after turning into Westward Deals.

The Asset Register records "Westward Deals/Barton Grove signs" at a value of £462.00 total.

Clerk advised that the maps are dated July 1996 but first appear on Asset Registers he has access to at the end of March 2007. They both have a reference to Kedington Parish Council and the OS map copying licence number AL100032400 on them.

Both are on the Street Furniture report individually as map boards

Clerk suggests that the Asset Register is amended to record them as individual map boards at £231.00 each, acquired July 1996.

A resolution was put forward by Cllr Bull and seconded by Cllr Potter to make the aforementioned changes to the Asset Register and agree it. There were no other resolutions; unanimously agreed.

Clerk

Clerk and Cllr Wheeler had also spoken about the four green metal benches on Silver Street Park and Old School Field.

The Asset Register records steel benches x4 (2 on SSP, 2 on OSF) at a value of £2,000 and a steel bench on Haverhill Road at a value of £500.00.

The Street Furniture Report records two benches in Old School Field, two benches in Silver Street Park and a bench at Haverhill Road (near top of Mill Road, opposite Legion Hall).

Clerk suggests that the Asset Register is amended to record each bench individually at a value of £500.00 each, four being described as green metal benches and the one on Haverhill Road as a metal framed bench with wooden seat and back slats.

A resolution was put forward by Cllr Wheeler and seconded by Cllr Bull to make the aforementioned changes to the Asset Register and agree it. There were no other resolutions; unanimously agreed.

Clerk

Cllr Wheeler also asked if the "There But No There" silhouette figure sited at the Royal British Legion Hall could be transferred as a gift to the Royal British Legion and removed from our Asset Register. Cllr Wheeler is aware that the Parish Council paid for the figure.

Cllr Potter asked if there is any maintenance involved. Cllr Wheeler advised that the Royal British Legion have repaired it and he assumes they will maintain it.

Cllr Wheeler advised that the Royal British Legion have a meeting in three weeks' time and he can raise it at that meeting.

Cllr
Wheeler

6.4 National Non-Domestic Rate Demand for 2024/2025.

Clerk advised that he received the Non-Domestic Rate Demand 2024/2025 for Kedington Parish Council on 19th March 2024 and, as in previous years, there is nothing to pay.

6.5 Discuss and agree renewal of and payment for Pest Control Services mole control contract.

Clerk advised that this renews on the 1st March each year and runs until 28th February. It therefore doesn't coincide with the financial year.

Clerk advised that so far during his tenure and he assumes previous Clerk's tenures, the 1st March renewal has been paid for from the following year's budget. So this year's budget April 2023 to March 2024 has already been used to pay for the 1st March 2023 renewal and the 1st March 2024 renewal is now also due.

Following a discussion amongst Councillors, a resolution was put forward by Cllr Wheeler and seconded by Cllr Potter to ask Mr Leonard if the Parish Council could pay him separately for March 2024 only and then commence the contract on 1st April each year, making payment from that year's budget. There were no other resolutions; unanimously agreed.

Clerk

It was further agreed to ask Mr Leonard to indicate on his invoice what share of the £600.00 annual payment is accredited to which area of the parish.

Clerk

6.6 Discuss and approve payment of Clerk's expenses for July 2023 to March 2024.

Clerk advised that his expenses from 20th July 2023 to 22nd March 2024 inclusive amount to £28.75 as ANNEX 3 attached.

A resolution was put forward by Cllr Woodward and seconded by Cllr Standeven to agree this payment. There were no other resolutions; unanimously agreed. Claim form signed by Cllr Naylor as Chair of the Parish Council.

ANNEX 3

Clerk

6.7 Ratify payment to Shawn Winters for removing broken tree limb over the exit from Old School Field onto the Cut/Mill Road.

Clerk asked Councillors to ratify by a resolution the payment of £75.00 on 15th March 2024 to Shawn Winters for removing a broken tree limb that same day. It was found on 5th March 2024 by Cllr Wheeler. In accordance with Financial Regulations 4.1, in the absence of the Chair the payment was authorised by the Clerk and Councillors Wheeler and Woodward on 14th March 2024, as it was for up to £500.00.

A resolution was put forward by Cllr Wheeler and seconded by Cllr Brooker to ratify this payment. There were no other resolutions; unanimously agreed.

7. Grants.

7.1. Uptake.

a. St Peter and St Paul Mother and Toddler Group.

Clerk advised that £300.00 had been paid on 27th February 2024.

b. 1st Kedington Rainbows.

Clerk advised that £500.00 had been paid on 27th February 2024 and that thanks had been received by email that day.

c. Friends of Kedington Library, Knit, Stitch and Natter Group

Clerk advised that £200.00 had been paid on 29th February 2024 and that thanks had been received by email that day.

7.2. Applications.

a. Kedington Community Café/Hub.

Following a discussion amongst Councillors a resolution was put forward by Cllr Standeven and seconded by Cllr Potter to grant £500.00 for use by the Café/Hub. There were no other resolutions; unanimously agreed.

Clerk

b. 1st Kedington Brownies.

Following a discussion amongst Councillors a resolution was put forward by Cllr Woodward and seconded by Cllr Standeven to grant £500.00 to the 1st Kedington Brownies. There were no other resolutions; unanimously agreed.

Clerk

c. Haverhill and District Twin Towns Association.

Following a discussion amongst Councillors a resolution was put forward by Cllr Woodward and seconded by Cllr Potter to grant £200.00 to the Haverhill and District Twin Towns Association. There were no other resolutions; unanimously agreed.

Clerk

8. Clerk's report.

8.1 Review and agree Safeguarding Policy.

Following a discussion amongst Councillors a resolution was put forward by Cllr Potter and seconded by Cllr Woodward to change the word Trustee or Trustees to Councillor or Councillors and to then agree this reviewed Safeguarding Policy. There were no other resolutions; unanimously agreed.

Clerk

It was further agreed that Clerk would research Safeguarding training available for the Clerk and Councillors.

Clerk

8.2 Review and agree Health and Safety Policy.

Following a discussion amongst Councillors a resolution was put forward by Cllr Wheeler and seconded by Cllr Brooker to a) remove "or Volunteer Workers" from paragraph 4.1 b) add an extra paragraph advising that volunteers are covered by the Parish Council's insurance c) amend paragraph 5.1 to say "The Parish Council will promptly report any hazards that are identified to the appropriate authorities for further action" and to then agree this reviewed Health and Safety Policy. There were no other resolutions; unanimously agreed.

Clerk

8.3 Review and agree Financial Regulations.

Clerk advised that the only amendment to these Financial Regulations is an update of the thresholds in The Public Contracts Regulations 2015 set by the Public Contracts Directive 2014/24/EU as detailed in footnote 3 in section 11.1c) on page 13.

A resolution was put forward by Cllr Wheeler and seconded by Cllr Potter to agree these reviewed Financial Regulations. There were no other resolutions; unanimously agreed.

Clerk

8.4 Review and agree Internet Banking Policy.

A resolution was put forward by Cllr Bull and seconded by Cllr Standeven to agree this reviewed Internet Banking Policy. There were no other resolutions; unanimously agreed.

Clerk

8.5 Review and agree Financial Management Risk Assessment.

A resolution was put forward by Cllr Bull and seconded by Cllr Potter to agree this reviewed Financial Management Risk Assessment. There were no other resolutions; unanimously agreed.

Clerk

8.6 Review and agree Effectiveness of Internal Control/Management of Risk and Internal Audit.

A resolution was put forward by Cllr Bull and seconded by Cllr Standeven to agree this review of the Effectiveness of Internal Control/Management of Risk and Internal Audit. There were no other resolutions; unanimously agreed.

Clerk

8.7 Review and agree Internal Control Statement.

Clerk advised that, as agreed at the last meeting, Cllr Bull conducted a review of the Council's system of internal control with the Clerk on 1st March 2024. The Internal Control Statement for year ending 31st March 2024 was duly signed by Cllr Bull.

A resolution was put forward by Cllr Potter and seconded by Cllr Standeven to approve this reviewed Internal Control Statement. There were no other resolutions; unanimously agreed. Chair and Clerk signed the Internal Control Statement outside the meeting.

Clerk

8.8 Parish Council office lease update.

Clerk advised he has had no request as yet to pay the £30.00 +VAT for the online identification verification. Clerk has chased Adept Property Lawyers for an update on the status of their advice and he awaits their reply.

8.9 Suffolk County Council's Local Transport Plan Consultation for discussion and any comments.

Clerk confirmed that he emailed the consultation to Councillors on 23rd February 2024 and that it's also on the website. The Parish Council has no comments to make.

9 Play Equipment.**9.1 Receive defect reports and agree any necessary action.**

Clerk confirmed that Councillors had received the reports and that they relate to inspections carried out on 8th March 2024 that is since Playquip completed their work in February 2024.

Following a discussion amongst Councillors, Clerk is to confirm with Playquip details of their service of the cable runway.

Clerk

9.2 Update regarding payment for repairs to the rower on Silver Street Park.

Clerk updated that following numerous emails he finally received the correct invoice from Wicksteed on 22nd February 2024. The invoice was for £360.00 inc VAT being the labour costs only and states "Maintenance Pivot Assembly on Rower Handle Returned to Wicksteed to Repair Crack - Welded, returned to site and left in good working order."

In accordance with the resolution passed at the meeting on 20th June 2023 Clerk paid this invoice on 27th February 2024.

10. Environmental and Grounds Maintenance matters.**10.1 Update regarding maintenance of planting areas in Silver Street Park.**

Clerk advised that he met with Shawn Winters on Friday 15th March 2024 and he will do the work on the raised area, hopefully by the end of the month. Shawn thinks it will be a day's work and he will also treat the log roll to remove the mould/algae with a view to repainting at a later date if required.

11. Highway/Footpath/Street Furniture matters.**11.1 Street Furniture Condition Report.**

Cllr Wheeler read out his report that is attached at ANNEX 4 and provided the Clerk with his completed checklist.

ANNEX 4

Clerk advised that there is work outstanding from last year's report that Wayne Blackman was previously asked to do. There was a large amount of other work required that Mr Blackman has completed and he has recently asked if Council want him to proceed with the outstanding work. Clerk asked Mr Blackman to provide a price for this. Mr Blackman is aware that any supplies required are to be purchased from Huws Gray using the Parish Council's account.

Mr Blackman has provided quotes as follows:-

1. Old School Field – the two green benches and the play equipment in the enclosed play area need a jet wash/clean as necessary to remove graffiti and mould.
£265.00 quoted.
2. Silver Street Park gazebo
 - a. rub down and repaint the rust that's appearing on the bottom of most of the main support posts
 - b. clean off the graffiti and mould on the underside of the roof and where it's burnt on the roof edges
 £185.00 quoted

A resolution was put forward by Cllr Wheeler and seconded by Cllr Bull to approve these quotes totalling £450.00 plus any supplies required to be purchased from Huws Gray using the Parish Council's account. There were no other resolutions; unanimously agreed.

Clerk

Clerk then confirmed items that have been identified as needing to be added to the Street Furniture Report:-

1. Queen's Platinum Jubilee bench on the Cut.
2. The Look Both Ways sign at the Mill road end of the Cut.

Clerk

Cllr Wheeler also suggested that the following work needs doing:-

1. the pointing on the base of the village sign needs repair in places.
2. the paint and base metal of the front metal plaque on the village sign base seems to be breaking down. The plaque is made of cast aluminium.
3. the bench at Dash End needs treating again.
4. the two benches on Watermill Field need the back frames rubbing down and repainting.

Clerk will ask Wayne Blackman to provide a price for this work.

Clerk

11.2 Update regarding placing wooden bollards along West End Lane grass verge.

Clerk advised he submitted the application to Suffolk County Council Highways on 27th February 2024 and after chasing them receipt was confirmed on 18th March 2024. No result received as yet.

Whippletree have confirmed they can maintain their quote for three more months providing we give them 3 weeks' notice before we need the posts. Despite asking for clarification Clerk is still not aware of the 3-month expiry date.

11.3 Discuss and approve replacing dog litter bin and mounting post on Church Walk at junction with Mill Road.

Clerk advised that the lid of this bin is broken and detached from the bin. It looks like this bin is one of the older bins. The bin and it's mounting post both need replacing. Clerk has been in contact with Wayne Blackman and he has quoted £85.00 to do it.

Mr Blackman is aware that any supplies that are required can be obtained from Huws Gray using the Parish Council's account i.e. Postcrete.

A replacement bin and mounting post from Earth Anchor will cost £205.00 plus VAT = £246.00.

A resolution was put forward by Cllr Naylor and seconded by Cllr Potter to authorise purchase of the bin and mounting post for £205.00 plus VAT = £246.00 and other supplies required i.e. Postcrete. There were no other resolutions; unanimously agreed

Clerk

A resolution was put forward by Cllr Brooker and seconded by Cllr Bull to authorise payment of £85.00 to Mr Blackman. There were no other resolutions; unanimously agreed.

Clerk

12. Outstanding estimates awaited or work ordered. NONE

13. Any other reports or on-going matters.

13.1 Community Emergency Plan update.

Clerk advised he has chased Freddie Gulliver for details of the organisation that provides details of what training, qualifications etc. are available to be a competent 4x4 driver. He awaits a reply.

13.2 Children's Sports and Wellbeing Day provider update.

Clerk advised that he has been in contact with Prestige Sports and they would be able to provide a third coach and could then accommodate up to 48 children at a cost of £450.00 plus VAT. They have it booked in.

A resolution was put forward by Cllr Potter and seconded by Cllr Woodward to accept the amended Prestige Sports quote for 3 coaches to accommodate up to 48 children at a cost of £450.00 plus VAT. There were no other resolutions; unanimously agreed.

Clerk

14. Housing/Planning.

14.1 Applications for discussion at meeting.

a. DC/24/0310/HH - The Limes, Mill Road, Kedington - Householder planning application - detached garage with first floor home office.

Following a discussion amongst Councillors, a resolution was put forward by Cllr Wheeler and seconded by Cllr Standeven that there were no objections to the application. There were no other resolutions; agreed by a majority of 5-1.

b. Steeple Bumpstead Neighbourhood Plan.

Following a discussion amongst Councillors a resolution was put forward by Cllr Naylor and seconded by Cllr Brooker that there were no comments to make on this Plan and therefore no response is required. There were no other resolutions; unanimously agreed.

Clerk

14.2 Planning Applications – Observations conveyed by Parish Council.

a. DC/23/1078/FUL - Storage Depot, Haverhill Road, Little Wratting - re-consultation in respect of a planning proposal - Planning application - a. one replacement dwelling (following demolition of existing dwelling and outbuilding) b. existing garden to revert to agriculture.

Clerk advised that no objections to this application were submitted on 20th February 2024

b. DC/24/0106/FUL - Community Centre, Arms Lane, Kedington - Planning application - a. single storey side and rear extensions b. detached store.

Clerk advised that no objections to this application were submitted on 20th February 2024.

14.3 Planning Applications – Decisions received from District Council.

a. DC/24/0060/HH - 22 Haverhill Road, Kedington - Householder planning application - single storey rear extension (following demolition of existing store).

Clerk advised that this application was approved on 11th March 2024.

15. Date and location of next Parish Council meeting.

The next Parish Council meeting will be held on Tuesday 16th April 2024 at 7 pm in the Parish Council Office Meeting Room.

The meeting closed at 8:58 p.m.

Signed *AE Naylor* Date.....16th April 2024.....

ANNEX 1

County Councillor Report for Kedington Parish Council Mar24

It's been a busy period at county with the budget having been set and agreed at full council. You will all have now had your new council tax bills.

There have been a number of changes of responsibilities for my cabinet colleagues after resignations in childrens services. As a result, I have now picked up the deputy cabinet role for fostering and adoption. A huge learning curve for me which is taking at least 2 full days a week just on this topic alone.

I did have an interesting session on youth justice which was an eye opener and covered child exploitation, drug & substance abuse, and youth offending/criminality remain a concern across the County. I was impressed with the meeting notes/report and the presentations given by Suffolk Youth Justice Services and the police. There is a link here if you wish to look at it.

[Suffolk Youth Justice Service - Suffolk County Council](#)

Other Suffolk news

Buses:

Funding boost for new and existing bus services across Suffolk County Council is to spend £3.6 million of Government funding over the next two years on strengthening and expanding Suffolk's bus network. The council has been awarded £1.8 million per year for two years – a total of £3.6 million – from the Department for Transport's Bus Service Improvement Fund Phase 2 (BSIP 2, renamed from BSIP+) to deliver improvements to public transport in Suffolk. Suffolk's Enhance Partnership, which represents the county council and local bus operators, has agreed to allocate the first year's funding in three ways. First, following an open call for suggestions, £1.2 million will be allocated to support operator- and local community-led proposals for new or enhanced services across the county.

For our part of the county this change is to happen:

A re-route of the 14/15 service from Haverhill to Bury St Edmunds to serve West Suffolk Hospital and to increase frequency

New Suffolk campaign urges drivers to switch their engines off

[New Suffolk campaign urges drivers to switch their engines off - Suffolk County Council](#)

A new campaign urging Suffolk's drivers to switch off their engines when parked has launched today (1 March 2024). The campaign against Idling particularly focuses on turning off engines outside schools to protect children's growing lungs from unnecessary pollution.

Council to review weed control for roads and pavements

[Council to review weed control for roads and pavements - Suffolk County Council](#)

Suffolk County Council's Cabinet will reconsider how Suffolk Highways uses chemicals to control weed growth. In February 2022, the council agreed to stop using glyphosate in its routine weed treatment programmes, to find more natural alternatives to help protect the local environment. However, the alternative products proved unable to meet requirements, which was further exacerbated by exceptional growing conditions. Multiple applications were sometimes needed which could introduce other negative environmental impacts. It has proved a challenge to reduce high performing treatments, whilst significantly mitigating the environmental impact. Other local authorities locally have experienced a similar situation. Councillor Paul West, Suffolk County Council's cabinet member for Ipswich, operational highways and flooding, said: "It is important that we trial different methods to maintain weeds on our highway network, and strike a balance between spending taxpayers' money carefully,

protecting the environment and considering public safety on our roads and pavements. Part of that balance is making sure that whatever treatment we apply, it is effective – and that includes looking to reintroduce glyphosate to some of our operations for the best possible performance. We’ve monitored the work that we’ve done since moving away from glyphosate on our roads and pavements and listened to feedback from residents. Some were pleased that we were using less chemicals, but others thought that weeds had thrived too much. We agree that the different treatments haven’t worked as well as we’d hoped.” Regular weed treatment on our highway network will continue using a variety of methods, with plans for glyphosate being considered only when appropriate – the ambition still remains to reduce the use of glyphosate as far as possible. Teams will continue to monitor and research the different approaches being used to remove weeds on our roads and pavements. Where needed, glyphosate would be used responsibly as it is one of the most cost-effective and long-lasting solutions.

County Devolution Deal

A 10-week public consultation on our proposed devolution deal with the Government will start on 18th March and run through until 26th May. The consultation will be in two main parts – an open survey, hosted by Suffolk County Council, that any residents can complete and a sample survey of 1000 Suffolk residents conducted independently by Ipsos Mori. The consultation will be available through our website www.suffolk.gov.uk/devolution and social media. There will also be media coverage highlighting the consultation.

Loft Insulation scheme

Suffolk’s Public Sector Leaders have launched a Suffolk Loft Insulation offer, teaming up with builders’ merchant Travis Perkins to offer Suffolk residents a significant reduction on loft insulation.

There are four product options available, and residents will receive a 50% discount off their purchase (up to £200), with free delivery.

According to The Energy Saving Trust, it is estimated that an uninsulated home loses a quarter of its heat through its roof. An effective way to reduce this heat loss, and heating bills, is to insulate your loft, attic or flat roof. Correctly installed insulation should pay for itself many times over in its 40-year lifetime.

The offer is open to anyone and will close once the allocated funding has been spent. To find out more visit www.greensuffolk.org/at-home/grants/. Simply fill out the [online order form](#) and Travis Perkins will be in touch to arrange payment and delivery.

The Loft Insulation Grant is being funded by Suffolk’s Public Sector Leaders and Travis Perkins and will help contribute to Suffolk’s Climate Emergency Plan and our vision for Suffolk to become Carbon Neutral by 2030.

Residents are invited to share their views on how they travel to help inform Suffolk’s Local Transport Plan.

The plan sets out a long-term vision for transport in Suffolk and covers key themes such as decarbonisation of transport, strengthening the local economy, promoting health, wellbeing and social inclusion, and creating better-connected places that encourage a range of transport choices.

Suffolk County Council is asking for feedback on the key themes proposed for the fourth version of the plan, which will cover the period until 2040 and respond to long-term transport opportunities and challenges facing Suffolk and the UK as a whole.

A link to the survey can be found at <https://www.suffolk.gov.uk/ltp4>. The consultation will run for eight weeks until 8 April 2024.

KEDINGTON PARISH COUNCIL – 26 MARCH 2024

Report from district councillors: Nick Clarke, Karen Richardson and Marion Rushbrook

Little Wratting Water Plant

Finally someone at Anglia Water is talking to me (Marion Rushbrook). I will email the volunteers and parish council with a full update. I am waiting for a further update from them.

Holiday Activities and Food Programme

This is a £220m national programme funded by the Department for Education. It is being coordinated locally by West Suffolk Council on behalf of Suffolk County Council and delivered through a range of partners.

Who is the HAF programme for?

The programme is primarily targeted at families who have children or young people who are eligible for benefits-related free school meals.

This council has used this discretion before and will be applying it to help more struggling families over the school spring (Easter) holidays. This will be available on a first come first served basis.

Families with children on benefits related free school meals should have already received information through their school about HAF in their area.

Those in financial hardship can find out how to apply for a place or places at <https://www.westsuffolk.gov.uk/leisure/holiday-events.cfm>

What's on?

There are 1735 places in 124 sessions taking place across many of our towns and a number of our villages.

Activities include – swimming, multi-sports, family park cooking, horse riding, fitness, environmental projects, roller skating, Easter themed creative workshops, Easter egg hunts, yoga and mindfulness and forest schools.

We are working with 18 external providers including enterprises, local organisations and leisure businesses.

The activities have been targeted in the areas where there is greatest need ie more students who receive benefits related free school meals. That said, we recognise there may be a small number of pupils who are eligible and live in areas where there isn't provision. These families should have received a letter from their school or college to make them aware of how they book onto

other activities on offer in West Suffolk. If transport is an issue, Suffolk County Council may be able to help - please direct enquiries to HAEnquiries@suffolk.gov.uk

Further details of what is happening where and when can be found at <https://www.westsuffolk.gov.uk/leisure/holiday-events.cfm>

This page will also give details as to how eligible families can book their place.

You can also direct people to our cost-of-living webpages at www.westsuffolk.gov.uk/cost-of-living where further advice and support is available.

Grass Cutting Season

The grass cutting season will be starting from Monday 25 March and as normal the Council will be sending councillors as well as Parish and Town Councils weekly updates.

Work has started a little later than normal due to the severe and persistent wet ground conditions and weather that we have had recently.

As agreed by Council as part of the budget process grass cutting capacity has been increased this coming season following the Grounds Maintenance Review which took place last Autumn. This means increased capacity in terms of staff and resources in both the North and South of the District. This also means a new additional parish and rural round for the villages and areas near Bury St Edmunds to meet local demand.

In all cases, the planned and scheduled mowing for the forthcoming week is dependent on a range of issues including the prevailing weather conditions, staff, and machinery availability.

Locality Budget

We have now spent our locality budget for this financial year. The deadline for spending the funds was this week, this is earlier than usual due to the above elections. The next round of funding will be available early May.

Debt Awareness Week – 18 to 24 March

Although the week has past, we are aware this is an issue that may not go away, that is why we have included it.

Whether it's credit cards, overdrafts, payday loans or buy now pay later, debt is easy to wander into, but harder to wander out of. And there's a good chance that the person you last chatted to has some kind of debt story to share. It's important to remember that people from all walks of life have faced their debt challenges head-on and come out the other side – and so can you.

As part of Debt Awareness Week, West Suffolk Council have teamed up with our financial wellbeing provider, Salary Finance, who has put together seven tips to help get you started on the road to becoming debt free.

salaryfinance.com

Elections for a Police and Crime Commissioner will be held on Thursday 2 May 2024.

As a council, West Suffolk Council (WSC) are not allowed to do anything in the pre-election period that may influence the outcome of the election. This year, the pre-election period (which was previously referred to as 'purdah') will start on Thursday 21 March when the election notice is published.

During this time, normal work goes on. However, they should avoid involving any election candidates within publicity and avoid giving the impression that they are supporting or favouring one political party's views over another.

They are also expected to avoid expressing views about things that may be controversial or lead people to vote in certain ways. So, for example, they should avoid responding to new consultations, or hosting public forums, where it may provoke local controversy. They may continue to carry on non-controversial campaigns, or express views they already have an agreed position on, but they shouldn't start new campaigns or consultations during this time.

In addition, candidates, political parties and associations will not be allowed to use council resources for campaigning or election purposes.

ANNEX 2

22 March 2024 (2023-2024)

Kedington Parish Council

Prepared by: _____ Date: _____
Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____
Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 22/03/2024		
	Cash in Hand 01/04/2023		85,328.43
	ADD Receipts 01/04/2023 - 22/03/2024		91,315.69
			176,644.12
	SUBTRACT Payments 01/04/2023 - 22/03/2024		88,574.95
	Cash in Hand 22/03/2024 (per Cash Book)		88,069.17
B	Cash in hand per Bank Statements		
	Petty Cash 22/03/2024	0.00	
	Natwest Bank - Kedington Parish 22/03/2024	71,391.47	
	Barclays - Kedington Parish Council 22/03/2024	16,677.70	
			88,069.17
	Less unrepresented payments		
		88,069.17	
	Plus unrepresented receipts		
	Adjusted Bank Balance		88,069.17
	A = B Checks out OK		

Kedington Parish Council
PAYMENTS & RECEIPTS LIST

22 March 2024 (2023-2024)

Vouche Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
152	23/02/2024	KPC 128-08 7-2-23 and KPC	Barclays - Kadington	Routine Payment/E	Payment - TalkTalk email	TalkTalk	S	-4.17	-0.83	-5.00
153	26/02/2024	KPC 128-08 7-2-23 and KPC	Barclays - Kadington	Routine Payment/E	Payment - Office cleaning	Ara Lopes	Z	-16.00		-16.00
154	27/02/2024	KPC 129-09 20-2-24	Barclays - Kadington		Payment - Grant	St Peter and St Paul Mothe	Z	-300.00		-300.00
155	27/02/2024	KPC 129-09 20-2-24	Barclays - Kadington		Payment - Grant	1st Kadington Rainbows	Z	-500.00		-500.00
156	27/02/2024	KPC 129-02 20-6-23	Barclays - Kadington		Payment - Rower repair	Wicksteed Leisure Ltd	S	-300.00	-60.00	-360.00
157	29/02/2024	KPC 128-08 7-2-23 and KPC	Barclays - Kadington	Routine Payment/E	Payment - Telephone and Broa	Onecom Ltd	S	-56.50	-11.30	-67.80
158	29/02/2024	KPC 128-08 7-2-23 and KPC	Barclays - Kadington	Routine Payment/E	Payment - Wages John Boxall	John Boxall Clerk	Z	-1,971.70		-1,971.70
159	29/02/2024	KPC 128-08 7-2-23 and KPC	Barclays - Kadington	Routine Payment/E	Payment - Wages Dennis Brow	Dennis Brownlow - Village	Z	-133.52		-133.52
160	29/02/2024	KPC 129-09 20-2-24	Barclays - Kadington		Payment - Grant	Kadington Library Friends	Z	-200.00		-200.00
161	11/03/2024	KPC 128-08 7-2-23 and KPC	Barclays - Kadington	Routine Payment/E	Payment - Grass cutting	M D Landscapes (Angle)	U S	-707.20	-141.44	-848.64
161	11/03/2024	KPC 128-08 7-2-23 and KPC	Barclays - Kadington	Routine Payment/E	Payment - Grass cutting	M D Landscapes (Angle)	U S	-72.25	-14.45	-86.70
161	11/03/2024	KPC 128-08 7-2-23 and KPC	Barclays - Kadington	Routine Payment/E	Payment - Grass cutting	M D Landscapes (Angle)	U S	-115.60	-23.12	-138.72
161	11/03/2024	KPC 128-08 7-2-23 and KPC	Barclays - Kadington	Routine Payment/E	Payment - Grass cutting	M D Landscapes (Angle)	U S	-43.35	-8.67	-52.02
162	15/03/2024	KPC 129-10 26-3-24	Barclays - Kadington		Payment - Tree maintenance	Shawn Winters	Z	-75.00		-75.00
163	21/03/2024	KPC 128-08 7-2-23 and KPC	Barclays - Kadington	Routine Payment/E	Payment - Grass cutting	M D Landscapes (Angle)	U S	-707.20	-141.44	-848.64
163	21/03/2024	KPC 128-08 7-2-23 and KPC	Barclays - Kadington	Routine Payment/E	Payment - Grass cutting	M D Landscapes (Angle)	U S	-72.25	-14.45	-86.70
163	21/03/2024	KPC 128-08 7-2-23 and KPC	Barclays - Kadington	Routine Payment/E	Payment - Grass cutting	M D Landscapes (Angle)	U S	-115.60	-23.12	-138.72
163	21/03/2024	KPC 128-08 7-2-23 and KPC	Barclays - Kadington	Routine Payment/E	Payment - Grass cutting	M D Landscapes (Angle)	U S	-43.35	-8.67	-52.02
164	22/03/2024	KPC 128-08 7-2-23 and KPC	Barclays - Kadington	Routine Payment/E	Payment - TalkTalk email	TalkTalk	S	-4.17	-0.83	-5.00
Total								-5,437.86	-448.32	-5,886.18

22 March 2024 (2023-2024)

Kedington Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

<u>Administration</u>		<u>Bal. B/Pwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
<u>Code</u>	<u>Title</u>		<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
7	Clerks Expenses			100.00	43.65		56.35
8	Councillors Expenses			100.00			100.00
9	Clerks and Councilor Trail			1,000.00	555.00		445.00
10	Insurance			3,000.00	1,836.48		1,163.52
11	Scribe Accountants Softw			561.60	561.60		
16	Website			130.00	120.00		10.00
19	Elections		-3,000.00	3,000.00			
38	Subscriptions			750.00	689.32		60.68
50	Dropbox			100.00	79.90		20.10
52	Hall Hire			200.00			200.00
54	Audit			607.00	605.50		1.50
55	Electricity			2,000.00	394.49		1,605.51
56	Telephone and Broadband			700.00	725.53		-25.53
57	Post			20.00			20.00
58	Stationery			175.00	161.23		13.77
60	Email			60.00	195.87		-135.87
61	Office Cleaning			250.00	128.00		122.00
62	Protect and Detect - Fire e						
67	Shared Office Costs with I			360.00			360.00
				£-3,000.00	13,113.60	£8,098.67	4,017.03

Asset Register

<u>Code</u>	<u>Title</u>	<u>Bal. B/Pwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
39	Community Asset						
40	Infrastructure Asset						
41	Vehicle, Plant, Furniture E						

Earmarked Reserves

<u>Code</u>	<u>Title</u>	<u>Bal. B/Pwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
48	War Memorial	3,500.00				2,310.00	1,190.00
49	Recreation Equipment	10,571.90				9,257.00	1,314.90
63	Legal Fees	4,000.00					4,000.00
64	Training	300.00					300.00
66	2021-2022 Underspend	2,379.47		-1,118.87		1,050.50	210.10
71	Elections			3,000.00		81.91	2,918.09
		£20,761.37		£1,881.13		£12,889.41	8,933.00

General Parish Requirements

<u>Code</u>	<u>Title</u>	<u>Bal. B/Pwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
46	Asset Maintenance				3,500.00	2,382.76	1,117.24
59	Pest Control				600.00	600.00	
70	King's Coronation	350.00		370.00	1,000.00	1,720.00	
		£350.00		£370.00	£,100.00	£4,702.76	1,117.24

General Reserves

<u>Code</u>	<u>Title</u>	<u>Bal. B/Pwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
45	Reserve	45,761.86		1,118.87		1,496.25	45,384.48
		£45,761.86		£1,118.87		£1,496.25	45,384.48

Grants and Donations

<u>Code</u>	<u>Title</u>	<u>Bal. B/Pwd.</u>	<u>Receipts</u>		<u>Payments</u>		<u>Current Balance</u>
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
36	Grants and Donations - Be	230.00		300.00	5,000.00	3,500.00	2,030.00
51	Poppy Appeal - Sec 138B				100.00	100.00	

Current Balance = Balance B/Pwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

Created by [] Scribe

22 March 2024 (2023-2024)

Kedington Parish Council
Net Position by Cost Centre and Code


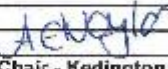
<u>Cost Centre Name</u>		<u>£290.00</u>	<u>£300.00</u>	<u>£,100.00</u>	<u>£3,800.00</u>	<u>2,030.00</u>	
HMRC VAT							
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	
						<u>Current Balance</u>	
						<u>Budget</u>	
44	Reclaimed VAT						
PRECEPT							
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	
						<u>Current Balance</u>	
						<u>Budget</u>	
43	Precept			85,576.00		85,576.00	
				85,576.00		85,576.00	
Salary							
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	
						<u>Current Balance</u>	
						<u>Budget</u>	
1	Clerk Salary			29,400.00	28,225.97	1,174.03	
3	Village Cleaner			2,100.00	1,861.32	238.68	
4	National Insurance Contrib			3,000.00	2,803.68	196.32	
				34,500.00	32,890.97	1,609.03	
Village Maintenance							
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>	<u>Receipts</u>		<u>Payments</u>		
			<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	
						<u>Current Balance</u>	
						<u>Budget</u>	
20	Grounds, Contract A (Inc C			8,486.40	8,486.40		
21	Grounds, Contract B (Old			867.00	867.00		
22	Grounds, Contract E (Gre			1,387.20	1,387.20		
23	Grounds, Contract D (Calf			520.20	520.20		
24	Silver Street Park			500.00	110.00	390.00	
25	Grounds - Extras			1,000.00	419.99	580.01	
26	Grounds - Strimming			4,000.00	2,250.00	1,750.00	
28	Equipment New			1,000.00	365.46	634.54	
30	Contingencies / Sundries			1,000.00	504.20	495.80	
31	Recreation Equipment						
32	War Memorial						
33	Tree Maintenance			3,000.00	1,225.00	1,775.00	
35	Amenity Cleansing			6,000.00	4,290.45	1,709.55	
68	The Cut Peppercorn Rent			1.00	1.00		
69	Office Extension Pepperc			1.00		1.00	
				27,782.80	20,428.90	7,353.90	
NET TOTAL		£87,083.23		£88,248.00	85,678.40	£81,812.88	167,002.77

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

ANNEX 3

KEDINGTON PARISH COUNCIL

CLERK'S MILEAGE & EXPENSES

DATE	PURPOSE OF JOURNEY	MILES	CAR PARK	EXPENSES
20/7/23	PC Agenda removed from noticeboards	3		
25/7/23	Battery for smoke alarm			5.80
9/8/23	Notice of Vacancy re Cllr Deeks to noticeboards	3		
17/8/23	Notice Of Conclusion Of Audit to notice boards	3		
1/9/23	Notice Of Conclusion Of Audit and notice of Vacancy re Cllr Deeks removed from noticeboards	3		
15/9/23	PC Agenda to noticeboards	3		
21/9/23	PC Agenda removed from noticeboards	3		
13/10/23	PC Agenda and road closure notice to noticeboards	3		
19/10/23	PC Agenda removed from noticeboards			
14/11/23	Santa's visit poster to and road closure notice from noticeboards	3		
17/11/23	PC Agenda to noticeboards	3		
23/11/23	PC Agenda removed from noticeboards	3		
15/12/23	PC Agenda to & Santa's visit poster from noticeboards	3		
21/12/23	PC Agenda removed from noticeboards	3		
12/1/24	PC Agenda to noticeboards	3		
18/1/24	PC Agenda removed from noticeboards	3		
16/2/24	PC Agenda to noticeboards	3		
22/2/24	PC Agenda removed from noticeboards	3		
22/3/24	PC Agenda to noticeboards	3		
	Total miles	51.0		
	0.45 pence per mile =	£22.95		
	Car park =		£0.00	
	Expenses =			£5.80
	Total claim =			£28.75
	Signed: 			
	Parish Clerk			
	Signed: 			
	Chair - Kedington Parish Council			

VISA SUPERMARKET
17 SILVER STREET
KEDINGTON
NN9 7SD
TEL: 01440 702015
VAT: 868 202 906

COPY RECEIPT

ORANGE JUICE PLUS 3.99	£5.80
NESCAFE GOLD BLEND 3.99	£3.95
Subtotal	£9.79
CREDIT / DEBIT CARDS	£9.79
Change	£0.00

Number of Items Purchased: 2

Date: 25/07/2020 Time: 08:43
Rec: 00206388 Till: 2 Cashier: DILIP

Thanks for your custom
Please call again

KEDINGTON STORES
17 SILVER STREET
HAVERHILL
NN95 3JH TTD 70954762
AID : 40000000031010
VISA DEBIT
VISA DEBIT
4832 0472 0129 0388
EXP 10/29
CONTACTLESS PAN SEQ 00
SAFE

*** RE-PRINT ***

MERCHANT COPY

AMOUNT £9.79

Verified by
Cardholder Device

07:29:00 25/07/20

AUTH CODE: 025807

RECEIPT 4671

ANNEX 4

Parish Council Street Furniture Report March 2024

Just to make you all aware, our street furniture assets comprises of the following: 24 Dog bins, 20 litter bins, 15 benches, 8 grit bins, 5 notice boards, 1 youth shelter, 1 gazebo, 1 village sign, 2 children crossing signs, plus six other signs around the village, which will be added to the current condition report sheets.

Because of our yearly rolling maintenance program, the amount of items which need maintenance or replacement is getting smaller. There is only one item that needs replacing and that is the dog bin at the top of church walk at the church end. There are a few other items that need attention. The base of the village sign needs repairing and repointing. Also the front metal plaque at the base, the paint and base metal seems to be breaking down.

The bench at Dash End, although it was sanded and painted in September last year, because it is made of wood combined with the weather conditions, it will need treating again at the end of the summer.

The two benches on Watermill field, the back frames will need rubbing down and repainting at the end of the summer.

Lastly the Gazebo in Silver Street Park, there are signs that some of the paintwork will need attention at the end of summer.

That concludes my report.