

KPC 129-05
MINUTES OF THE MEETING OF KEDINGTON PARISH COUNCIL
TUESDAY, 17th OCTOBER 2023
HELD IN THE MEETING ROOM, PARISH COUNCIL OFFICE, ARMS LANE, KEDINGTON

Present: Cllr Ann Naylor (Chair)
 Cllr Terry Wheeler (Vice-Chair)
 Cllr Ross Standeven
 Cllr Lynda Woodward
 Cllr Dean Willett

In attendance: John Boxall (Parish Clerk)

Also in attendance: Suffolk County Councillor David Roach and West Suffolk Councillor Karen Richardson.

1. Acknowledge agenda items of interest to members of the public present.

None.

2. Welcome and Apologies.

The Chair welcomed everyone present.
 Cllrs Potter, Woodley and Brooker are unable to attend for personal reasons.
 Cllr Bull is unable to attend due to work commitments.
 Apologies accepted by all Councillors present.

3. To receive members' declarations of Disclosable Pecuniary Interests and Other Registerable Interests in accordance with the Local Government Association Model Councillor Code of Conduct (and section 106 of the LGFA 1992) and receive any applications for dispensations on agenda items.

None declared.

4. Councillors who were present to agree as a true record the minutes of the meeting of Kedington Parish Council held on 19th September 2023.

Councillors confirmed they had received a copy of the minutes and had read them. A resolution was put forward by Cllr Wheeler and seconded by Cllr Standeven to agree the minutes of the meeting of Kedington Parish Council held on 19th September 2023 as a true record. There were no other resolutions; unanimously agreed. Chair signed the minutes outside the meeting.

5. Receive visitor's reports and reports from District and County Councillors.

Chair confirmed that Councillors had received the District (ANNEX 1) and County Councillor's reports.
 Cllr Nick Clarke has another engagement and Cllr Marion Rushbrook has another meeting to attend.

Cllr Roach advised that there is a "We are listening" event on Friday morning in Jubilee Walk, Haverhill from 10am where the County Council Leader Matthew Hicks and other officers along with himself will be on hand to answer any questions from the public.

He also advised that the St Pauls Drive soakaway issue is making very slow progress. Bloor Homes have agreed that they will pick up the work to repair the failed soakaway but as yet he has not been given any timescales.

He also advised that the 7.5T weight restriction application is being delayed by Essex County Council who don't want to "play" and Suffolk Highways can do nothing unless Essex agree. Cllr Roach is going to approach the leader of Essex County Council to see if the application can be progressed.

ACTION

ANNEX 1

From the last meeting the Clerk had an action to set up a meeting with Cllr Roach, new Councillors and any others who would like to attend, for him to give an input on things such as the purpose and roles of Councillors, who has responsibility for what etc. Councillors agreed for it to take place for half an hour before the next Parish Council meeting on Tuesday 21st November 2023.

All Councillors

6. Financial Statements: Receive budget statements and any other financial reports and consider action.

6.1 Review and verify budget statements.

Chair confirmed that Councillors had received the relevant documents. A resolution was then put forward by Cllr Woodward and seconded by Cllr Wheeler to verify the bank reconciliation, the list of payments and receipts and the net position (ANNEX 2). There were no other resolutions; unanimously agreed.

ANNEX 2

6.2 Dropbox renewal.

Clerk advised that the Dropbox document storage facility subscription is due for renewal by 27th October 2023. Once again it will be £95.88 for a year or £9.99 per month totalling £119.88. However, the annual premium can only be paid for by debit/credit card or PayPal and the Parish Council has neither of these facilities. As has happened in the previous two years, the Clerk is happy to make the annual payment from his personal account and be refunded the money or to make payment by another means if the Council decides to do so. A resolution was put forward by Cllr Wheeler and seconded by Cllr Standeven that the Clerk pays the annual subscription of £95.88 and be refunded the money. No other resolutions, unanimously agreed.

Clerk

6.3 PAYE quarterly payment.

Clerk advised that the 2023-2024 Quarter 2 PAYE payment totalling £2,609.41 was made on 10th October 2023. This is for the Clerk and the Village Cleaner's PAYE and Employee National Insurance contributions and the Parish Council's Employer National Insurance contributions.

6.4 VAT quarterly refund claim.

Clerk advised that the 2023-2024 Quarter 2 VAT claim totalling £1,728.57 was submitted on 10th October 2023 and was received into the Barclays account on 16th October 2023.

6.5 Donation to Poppy Appeal and Wreath for Remembrance Day service.

Clerk advised that the Poppy Appeal organisers, Roger and Sue Cornwell, apply to the Royal British Legion head office for a number of wreaths for organisations within the Parish that will want one, normally about 20. They obtain the wreaths for free on the assumption that a donation will be made for the wreath to the Poppy Appeal. As a Parish Council we have always supported it and have recently donated £20.00 to obtain a wreath for the Chair or a representative of the Council to lay at the Act of Remembrance at the War Memorial. Over and above that £20.00 the Council have also made an additional donation to the Poppy Appeal.

Clerk advised that this year we have a £100.00 budget for the Poppy Appeal and that Section 138B of the Local Government Act 1972 allows a local authority in England to support such an event.

A resolution was put forward by Cllr Woodward and seconded by Cllr Standeven to make a payment of £100.00 in total to the Poppy Appeal. There were no other resolutions; unanimously agreed.

Clerk

6.6 Ratify payment to Huws Gray.

Clerk asked Councillors to ratify by a resolution the payment of £28.55 on 6th October 2023 to Huws Gray for supplies used by Wayne Blackman:-

- black paint used to paint the sides of the Westward Deals bench and
- four bolts used to reinstall the Memorial bench on the Cut

The payment was initially authorised by the Chair and Clerk.

A resolution was put forward by Cllr Woodward and seconded by Cllr Standeven to ratify this payment. There were no other resolutions; unanimously agreed.

6.7 TV licence renewal.

Clerk advised that the TV licence for use of the Community Hub is due for renewal on 1st November 2023 for £159.00. Clerk asked Councillors to agree payment for this in accordance with Sec 133 of the Local Government Act 1972.

A resolution was put forward by Cllr Woodward and seconded by Cllr Wheeler to authorise this payment. There were no other resolutions; unanimously agreed.

Clerk

6.8 Zoom cost code and regular payment deletion.

Clerk advised that whilst in the process of preparing the budget for 2024/2025 he has realised that the Scribe cost code for Zoom should be deleted from Scribe as there is no budget for it this year. However, Zoom is also on the regular payments list on Scribe and can't be removed as a cost code until it is removed from the regular payments list.

Clerk asked Councillors to agree by a resolution for Zoom to be removed from the regular payments list.

A resolution was put forward by Cllr Wheeler and seconded by Cllr Woodward to remove Zoom from the regular payments list. There were no other resolutions; unanimously agreed.

Clerk

6.9 Approve payments for Councillor training.

Clerk advised that Cllrs Brooker, Willett and Bull are booked onto the Councillor Basics training sessions in February and March 2024 at a total cost of £180.00 plus VAT. Clerk asked that Councillors approve payment when it becomes due.

A resolution was put forward by Cllr Standeven and seconded by Cllr Willett to authorise payment. There were no other resolutions; unanimously agreed.

Clerk

6.10 Pre-budget meeting.

Clerk advised that this meeting is to discuss the budget for 2024/2025 prior to agreement by a resolution at the Parish Council meeting on Tuesday 19th December 2023 and in time for submission of the Precept application in January 2024. Following a discussion, it was set for Monday 4th December 2023 at 1pm.

All Councillors

7. Grants.**7.1. Uptake.****a. Ketton Early Birds**

Clerk advised that the agreed £500.00 was paid on 26th September 2023 and that thanks were received verbally that day.

b. Citizens Advice Bureau.

Clerk advised that the agreed £250.00 was paid on 26th September 2023 and that thanks were received by email on 4th October 2023.

c. St Peter & St Paul Church.

Clerk advised that the agreed £500.00 was paid on 26th September 2023 and that thanks were received by letter on 28th September 2023.

7.2. Applications. NONE

8. Clerk's report: Discuss and agree action on Clerk's Report and correspondence received.**8.1 Remembrance Day Street Parade on Sunday 12th November 2023.**

Clerk advised that the necessary Temporary Road Closure Order has been obtained from Suffolk County Council who will provide accredited staff to control the traffic. The Order was placed on the Nisa and Westward Deals noticeboards on Friday 13th October 2023. Cllr Wheeler will be the Parade Coordinator and Kirk Pearson of the Royal British Legion will be the Parade Marshal.

The Parade will once again be followed by the Act of Remembrance at the War Memorial and a Remembrance Service in the Parish Church. After the Church Service refreshments will be available at the Legion Hall courtesy of the Kedington and District Branch.

Those wishing to take part in the Parade should muster off the road in the vicinity of the Barnardiston Arms PH until the roads have been closed to traffic. The Parade will assemble on the highway at 10.20am before moving off at 10.30am under the direction of the Parade Marshal.

Chair advised that Councillors are expected to attend if they can.

All Councillors

8.2 Review of Polling Districts and Polling Places.

Clerk confirmed that Councillors had received the email regarding this that he forwarded to them on 3rd October 2023. Clerk advised that details are also on the website and the Facebook page.

Following a discussion amongst Councillors it was decided that no further action was necessary.

8.3 20's Plenty for Suffolk.

Chair confirmed that Councillors had received the email from Cllr Richardson regarding Father Chris's concerns about the speed of cars outside the Church and the Rectory, that is also near the primary school entrance.

Chair advised she has also had a conversation with Father Chris about the parking in that area and also his difficulty with the line of sight as he pulls out of his drive onto Mill Road. There have been no other reports by other parishioners.

Cllr Wheeler didn't think there was an issue with speed due to the layout of the road and that vehicles parking there at school times also slowed vehicles down.

Councillors considered two Speed Indicator Device (SID) posts being erected, one for each side of the road, to show the speed of vehicles. However, the line of sight may not be sufficient at the location. Cllr Roach will look at this option with Matthew Fox, the Highways Engineer, when they next have a drive around that is due soon.

Cllr Roach

Chair advised that another option is for a Speed Detection Radar (SDR) to be placed at the location, but there have not been enough complaints for this to happen.

Cllr Roach advised this has been passed on to the Speed and Safety Team but without any evidence they won't change the speed limit. This can be done with SIDs or an SDR traffic survey. He would be happy to fund a traffic survey that he thinks may be around £2,500.00.

Following a discussion Councillors decided that the option to have SIDs should be investigated first. If this is not possible then consider an SDR traffic survey by the Speed and Safety Team.

8.4 Parish Council email.

Clerk advised that PKF Littlejohn are the External Auditors. In their closure letter regarding their completion of the review of the Annual Governance and Accountability Return for the year ended 31st March 2023, they advised that there is a change within the Practitioners' Guide 2023 which is mandatory for the 2023/2024 period.

Paragraph 1.26 relates to the requirements in relation to "Assertion 3 - Compliance with laws, regulations and proper practices". This states "Email management - every authority should have an email account that belongs to the council and to which the council has access – this ideally would be a .gov.uk or .org.uk address or could be an address linked to the council website".

In order to answer yes to Assertion 3 in the 2023/2024 Annual Governance Statement the local authority should ensure that it has an email address that complies with this requirement and if it does not already it should do so urgently.

Clerk advised he has spoken to Nick Rutter of Nicom IT Services Ltd and he is looking into it for him.

Clerk advised he has also enquired with SALC and they believe the Practitioners' Guide purely relates to the Council email address, the Clerk's email address. They say however, that it is good practice for each Parish Councillor to also have a council owned address. This is due to GDPR as the data each Councillor has on their email address is subject to control by the Data Controller, Kedington Parish Council, that is made very difficult as it is held on personal emails that the Parish Council doesn't have access to.

Cllr Roach advised that all Haverhill Town Councillors have a haverhill-tc.gov.uk email address and that the Clerk Colin Poole might be able to help.

Clerk to continue with this.

Clerk

9 Play Equipment.

9.1 Receive defect reports (if any); agree action.

Chair confirmed that Councillors had received the reports that were emailed to them on 13th October 2023. They relate to inspections carried out on 14th September 2023.

Clerk advised that earlier today he trimmed back the foliage overhanging the green benches and removed the sharp cable tie tails that hold the nets onto the goals on Old School Field. He further advised that some of the findings are to monitor and some are already with Wayne Blackman, such as jet washing the play equipment.

Clerk reminded that at the last meeting Cllr Woodley suggested it may be an idea to ask Playquip to look at some of the findings and Councillors agreed. Clerk has emailed Playquip asking if they would be interested in the other work and awaits their reply.

Clerk

Following a continuation of the discussion regarding the hedge in the enclosed children's play area adjacent to School Road, it was agreed that no further action is required. Clerk to update the play equipment inspector.

Clerk

Chair raised the issue of future financing for the maintenance and/or replacement of play equipment and it was agreed to discuss this further at the budget meeting.

Clerk

9.2 Cross Scales/Overhead See Saw on Old School Field.

Clerk advised that Playquip conducted the repairs on Wednesday 20th September 2023, he received their invoice the following day Thursday 21st September 2023 and checked the work. They were able to replace the two bolts without having to dismantle the scales so their invoice was for the lower quote of £580.00 +VAT and he paid it the same day. Additionally, they actually installed a total of 6 bolts, the extra 4 being free of charge.

Clerk advised that earlier today he reinstalled the four seats.

9.3 Rower on Silver Street Park.

Clerk reminded that the invoice received from Wicksteed is for the original quote to replace/repair the buffers and is not for replacement/repair of the part that held the buffers that had actually snapped off the main rower arm. Clerk has queried what the invoice should actually be for and earlier today he received by email a credit note for the value of the buffer parts that had never been used. Confused by this he contacted Wicksteed and awaits a call back from the relevant department.

Clerk

10. Environmental / Grounds Maintenance matters.**10.1 Extra strimming in October.**

Clerk advised that following a query from MD Landscapes asking if the Parish Council wanted an October strim as the grass is still growing, he and the Chair agreed to an extra 8th cut in October as per the strimming contract, at a cost of £300.00 +VAT = £360.00.

A resolution was put forward by Cllr Wheeler and seconded by Cllr Woodward to agree this work and payment. There were no other resolutions; unanimously agreed.

Clerk

Cllr Wheeler advised that several people had said to him that the Cut looked appalling. Following a discussion, it was agreed this may be because of the rate of growth and that it may need the extra 8th cut. To see what the Cut is like after MD Lanscapes have completed the strim as above.

Clerk and Cllr
Wheeler**10.2 Old School Field hedge trim.**

Clerk advised that MD Lanscapes trimmed the hedge and the overhanging tree branches yesterday, Monday 16th October 2023. Cllr Wheeler commented that it looked lovely.

11. Highway/Footpath/Street Furniture matters.**11.1 Dog litter bin Mill Road.**

Clerk advised that Ross Van de Zande has completed the work. His invoice for £80.00 was received on 28th September 2023. The work was checked on 3rd October 2023 and the invoice was paid.

12. Outstanding estimates awaited or work ordered.**12.1 Queens Platinum Jubilee bench.**

Clerk advised that on Friday 6th October 2023 he had a phone call from Claire Pickford at Thurlow Estates advising him that permission will be given to put the bench on the Cut. A letter is being prepared because Tim Barling's replacement will take longer than hoped. In a second phone call with Claire Pickford on Thursday 12th October 2023 it was confirmed that the concrete base installation can begin and that the letter is with Alison Provis, the Assistant Agent, for signing.

Clerk further advised that MD Lanscapes cut and strimmed the area yesterday, Monday 16th October.

Clerk is due to meet Dan Mayes on the Cut on Friday 20th October and will update Etienne at Artisteel with the installation date once it's agreed.

Clerk

Yesterday, 16th October, Clerk received an invoice from Artisteel for the 2nd 45% prior install payment of £1,069.20 inc VAT. This was paid earlier today from the General Reserves as agreed by a resolution at meeting on 21st June 2022.

13. Any other reports or on-going matters.

13.1 Social gathering after Parish Council meeting on 19th December 2023.

Chair suggested and it was agreed that we meet at the Barnardiston Arms after that evening's meeting for a social gathering at our own expense. It will be an open invitation to anyone that would like to attend.

All Councillors

13.2 Community Hub.

Chair confirmed that the intention is to re-start the Community Hub in November/December depending on the weather.

Chair

13.3 Certificate in Local Council Administration.

Chair advised that the Clerk's study for this qualification needs to be carried forward for another year due to his commitments and workload.

Clerk advised that re-registration for another 12 months will be at the discounted rate of £315.00. This will give another 12 months to complete the CiLCA qualification and the work that has already been submitted and marked will still be on his portfolio.

A resolution was put forward by Cllr Wheeler and seconded by Cllr Standeven to authorise payment of the re-registration fee when applicable. There were no other resolutions; unanimously agreed.

Clerk

14. Housing/Planning.

14.1 Applications for discussion at meeting.

a. DC/23/1518/FUL – 103 Westward Deals, Kedington - Planning application - construction of driveway with access.

Chair read out her objections to this planning application (ANNEX 3)

Cllr Wheeler said he agreed with these objections 100%.

Cllr Willett said he was going to say exactly the same and commented that the Westward Deals was designed to have one entrance/exit on West End Lane and it would set a dangerous precedent to allow this to change.

Cllr Standeven said he agreed and commented how can you ask to build something on land that doesn't belong to you as well as the safety concerns.

Cllr Woodward said she also agreed with the objections and commented on the precedent it would set and water flowing off the driveway and the danger in reversing onto West End Lane.

ANNEX 3

Clerk

b. DC/23/1458/HH - Stonebridge Farm, Aviemore, Hundon Road, Kedington - Householder planning application - Single storey rear extension b. single storey side extension c. loft conversion c. existing entrance door changed to window.

Following a discussion amongst Councillors there were no objections to this application

14.2 Planning Applications – Observations conveyed by Parish Council.

a. DC/23/1361/LB - Water Mill, Mill Road, Kedington – Application for listed building consent - Installation of two roof lights to loft space on rear elevation.

Clerk advised that no objections were submitted to the Planning Officer on 19th September 2023.

14.3 Planning Applications – Decisions received from District Council.

- a. DC/23/0304/FUL - Karro Food Group Ltd, Haverhill Road, Little Wratting – Planning application - installation of ground mounted solar photovoltaic systems.**

Clerk advised that this application was approved on 4th October 2023.

- b. DC/23/1214/TPO - 12 St Peters Close, Kedington - TPO 551 (2014) - Tree preservation order - one Sycamore (T1 on plan, G3 on order) - crown lift to 4.5 metres**

Clerk advised that this application was approved on 29th September 2023.

15. Events: Please bring your diaries.

15.1 Date and location of next meeting.

The next Parish Council meeting will be held on Tuesday 21st November 2023 at 7 pm in the Parish Council Office Meeting Room.

The meeting closed at 8:20 p.m.

Signed *A E Naylor* Date.....21st November 2023.....

ANNEX 1

Report for Kedington Parish Council – Tuesday 17 October 2023

From West Suffolk District Councillors: Nick Clarke, Karen Richardson and Marion Rushbrook

Grass Cutting Review Update

This has been carried out with officers and Councillors of West Suffolk Council. On Thursday 9 November Cllr Ian Shipp (Cabinet Member for Leisure) will be giving an update to Overview and Scrutiny. Marion sits on this committee – please send questions you have to her on:

marion.rushbrook@westsuffolk.gov.uk

She will try and ask as many questions as she can. We know how annoying grass cutting (or lack of it) can cause to our residents and parish councils.

Consultations

There are currently 2 consultations in progress (please note the polling review may not affect your area).

Proposed changes to Local Council Tax Reduction Scheme 2024-25

Open until 30 October 2023

Audience: Council Tax payers, advice and advocacy organisations, registered providers, recipients of local Council Tax support, parish councils, public sector partners

Review of Polling Districts and Polling Places 2023

Open until 10 November 2023

Audience: All interested parties as per the Notice of Review

Finally, a reminder we each have our locality budgets available. These are easy to apply for, email any one of us.

ANNEX 2

13 October 2023 (2023-2024)

Kedington Parish Council

Prepared by: John Boxall (Clerk/RFO) Date: 13/10/23
Name and Role (Clerk/RFO etc)

Approved by: Ann Dwyer (Chair) Date: 17/10/23
Name and Role (PO/Chair of Justice etc)

Bank Reconciliation at 13/10/2023			
	Cash in Hand 01/04/2023		85,326.43
	ADD Receipts 01/04/2023 - 13/10/2023		85,246.71
			173,575.14
	SUBTRACT Payments 01/04/2023 - 13/10/2023		46,704.88
A	Cash in Hand 13/10/2023 (per Cash Book)		126,870.26
	Cash in hand per Bank Statements		
	Party Cash 13/10/2023	0.00	
	Barclays - Kedington Parish Council 13/10/2023	43,270.43	
	NatWest Bank - Kedington Parish 13/10/2023	83,599.83	
			126,870.26
	Less unpresented payments		
			126,870.26
	Plus unpresented receipts		
B	Adjusted Bank Balance		126,870.26
	A = B Checks out OK		

13 October 2023 (2023-2024)

Kedington Parish Council
PAYMENTS & RECEIPTS LIST

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
79 Asset Maintenance	18/09/2023	KPC 129-01 16-5	Barclays - Kadington I		Payment - Village maintenance	Wayne Backman	Z	-785.00		-785.00
80 Asset Maintenance	22/09/2023	KPC 129-04 19-9	Natwest Bank - Kadr		Payment - Play equipment rep	Playquip UK Ltd	S	-580.00	-116.00	-696.00
81 Email	22/09/2023	KPC 128-08 7-2:	Barclays - Kadington I	Routine Payment/Direc	Payment - TalkTalk email	TalkTalk	S	-4.17	-0.83	-5.00
82 Amenity Clearing	25/09/2023		Barclays - Kadington I		Payment - Entered In error	Entered in error	Z			
83 Amenity Clearing	26/09/2023	KPC 128-08 7-2:	Barclays - Kadington I	Routine Payment/Direc	Payment - Dog bins emptying	West Suffolk Council	Z	-1,430.15		-1,430.15
84 Grants and Donations - Sec 1	26/09/2023	KPC 129-04 19-9	Barclays - Kadington I		Payment - Grant	Citizens Advice Bureau	Z	-250.00		-250.00
85 Grants and Donations - Sec 1	26/09/2023	KPC 129-04 19-9	Barclays - Kadington I		Payment - Grant	St Peter & St Paul Church	Z	-500.00		-500.00
86 Clerk Salary	26/09/2023	KPC 128-08 7-2:	Barclays - Kadington I	Routine Payment/Direc	Payment - Wages John Bosaill	John Bosaill Clerk	Z	-1,710.01		-1,710.01
87 Village Cleaner	26/09/2023	KPC 128-08 7-2:	Barclays - Kadington I	Routine Payment/Direc	Payment - Wages Dennis Brow	Dennis Brownlow - Village Cl	Z	-133.32		-133.32
88 Asset Maintenance	26/09/2023	KPC 129-04 19-9	Barclays - Kadington I		Payment - Bins, benches and r	Huwes Gray Buldbase	S	-47.02	-9.40	-56.42
89 Insurance	26/09/2023	KPC 129-04 19-9	Barclays - Kadington I		Payment - Employers Liability	Zurich Insurance	X	-1,836.48	-220.38	-2,056.86
90 Grants and Donations - Sec 1	26/09/2023	KPC 129-04 19-9	Barclays - Kadington I		Payment - Grant	Ketton Early Birds	E	-500.00		-500.00
91 Telephone and Broadband	29/09/2023	KPC 128-08 7-2:	Barclays - Kadington I	Routine Payment/Direc	Payment - Telephone and Bro	Onecom Ltd	S	-71.50	-14.30	-85.80
92 Asset Maintenance	03/10/2023	KPC 129-04 19-9	Barclays - Kadington I		Payment - Litter bin	The Green Room	Z	-80.00		-80.00
93 The Cut Peppercorn Rent	03/10/2023	KPC 128-08 7-2:	Barclays - Kadington I	Routine Payment/Direc	Payment - Rent of the Cut	Thurlow Estate Management	Z	-1.00		-1.00
94 Grounds, Contract A (Inc Chi	05/10/2023	KPC 128-08 7-2:	Barclays - Kadington I	Routine Payment/Direc	Payment - Grass cutting	M D Landscapes (Angle) Ltd	S	-707.20	-141.44	-848.64
94 Grounds, Contract B (Old Sch	05/10/2023	KPC 128-08 7-2:	Barclays - Kadington I	Routine Payment/Direc	Payment - Grass cutting	M D Landscapes (Angle) Ltd	S	-72.25	-14.45	-86.70
94 Grounds, Contract E (Great I	05/10/2023	KPC 128-08 7-2:	Barclays - Kadington I	Routine Payment/Direc	Payment - Grass cutting	M D Landscapes (Angle) Ltd	S	-115.60	-23.12	-138.72
94 Grounds, Contract D (Calfor	05/10/2023	KPC 128-08 7-2:	Barclays - Kadington I	Routine Payment/Direc	Payment - Grass cutting	M D Landscapes (Angle) Ltd	S	-43.35	-8.67	-52.02
95 Grounds - Strimming	05/10/2023	KPC 128-08 7-2:	Barclays - Kadington I	Routine Payment/Direc	Payment - Strimming	M D Landscapes (Angle) Ltd	S	-300.00	-60.00	-360.00
96 Subscriptions	05/10/2023	KPC 128-08 7-2:	Barclays - Kadington I	Routine Payment/Direc	Payment - Subscription	Suffolk Local History Council	Z	-15.00		-15.00
97 Asset Maintenance	06/10/2023	KPC 129-05 17-1	Barclays - Kadington I		Payment - Bins, benches and r	Huwes Gray Buldbase	S	-23.79	-4.76	-28.55
98 Office Cleaning	09/10/2023	KPC 128-08 7-2:	Barclays - Kadington I	Routine Payment/Direc	Payment - Office cleaning	Ana Lopes	Z	-16.00		-16.00
99 Clerk Salary	10/10/2023	KPC 128-08 7-2:	Barclays - Kadington I	Routine Payment/Direc	Payment - HMRC Payment	HMRC	Z	-1,858.77		-1,858.77
99 Village Cleaner	10/10/2023	KPC 128-08 7-2:	Barclays - Kadington I	Routine Payment/Direc	Payment - HMRC Payment	HMRC	Z	-100.00		-100.00
99 National Insurance Contribut	10/10/2023	KPC 128-08 7-2:	Barclays - Kadington I	Routine Payment/Direc	Payment - HMRC Payment	HMRC	Z	-650.64		-650.64
Total								-11,831.25	-613.35	-12,444.60

13 October 2023 (2023-2024)

Kedington Parish Council
Net Position by Cost Centre and Code

Cost Centre Name

Administration		Bal. B/Fwd.	Receipts		Payments		Current Balance	
Code	Title		Budget	Actual	Budget	Actual	Budget	
7	Clerks Expenses				100.00	43.65	56.35	
8	Councillors Expenses				100.00		100.00	
9	Clerks and Councilor Trail				1,000.00	240.00	760.00	
10	Insurance				3,000.00	1,836.48	1,163.52	
11	Scribe Accountants Softw				561.60	561.60		
16	Website				130.00	120.00	10.00	
17	Zoom							
19	Elections							
38	Subscriptions				3,000.00	750.00	654.32	
50	Dropbox				100.00		100.00	
52	Hall Hire				200.00		200.00	
54	Audit				607.00	605.50	1.50	
55	Electricity				2,000.00		2,000.00	
56	Telephone and Broadband				700.00	481.99	218.01	
57	Post				20.00		20.00	
58	Stationery				175.00		175.00	
60	Email				60.00	25.02	34.98	
61	Office Cleaning				250.00	64.00	186.00	
62	Protect and Detect - Fire e							
67	Shared Office Costs with I				360.00		360.00	
					£-3,000.00	13,113.80	£4,832.68	6,481.04

Asset Register		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
39	Community Asset						
40	Infrastructure Asset						
41	Vehicle, Plant, Furniture E						

Earmarked Reserves		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
48	War Memorial	3,500.00				2,310.00	1,190.00
49	Recreation Equipment	10,571.90					10,571.90
63	Legal Fees	4,000.00					4,000.00
64	Training	300.00					300.00
66	2021-2022 Underspend	2,379.47				1,050.50	
71	Elections					81.91	2,918.09
			£20,761.37	£1,871.03		£3,442.41	18,979.99

General Parish Requirements		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
46	Asset Maintenance				3,500.00	1,552.33	1,947.67
59	Pest Control				600.00	600.00	
70	King's Coronation	350.00		370.00	1,000.00	1,132.25	587.75
			£360.00	£870.00	6,100.00	£3,284.68	2,636.42

General Reserves		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
45	Reserve	45,761.86		1,328.97			47,090.83
			£46,781.86	£1,328.97			47,090.83

Grants and Donations		Bal. B/Fwd.	Receipts		Payments		Current Balance
Code	Title		Budget	Actual	Budget	Actual	Budget
36	Grants and Donations - Se	230.00			5,000.00	2,250.00	2,980.00
51	Poppy Appeal - Sec 138B				100.00		100.00

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

13 October 2023 (2023-2024)

**Kedington Parish Council
Net Position by Cost Centre and Code**

<u>Cost Centre Name</u>		Receipts		Payments		Current Balance
		Budget	Actual	Budget	Actual	Budget
		£230.00		5,100.00	£2,260.00	3,080.00
HMRC VAT						
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>				
44	Reclaimed VAT		1,089.50			1,089.50
			£1,089.50			1,089.50
PRECEPT						
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>				
43	Precept		85,576.00			85,576.00
			£85,576.00			85,576.00
Salary						
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>				
1	Clerk Salary			29,400.00	15,836.37	13,563.63
3	Village Cleaner			2,100.00	1,094.32	1,005.68
4	National Insurance Contrib			3,000.00	1,951.92	1,048.08
				£34,500.00	£18,882.61	15,617.39
Village Maintenance						
<u>Code</u>	<u>Title</u>	<u>Bal. B/Fwd.</u>				
20	Grounds, Contract A (Inc C			8,486.40	4,243.20	4,243.20
21	Grounds, Contract B (Old I			867.00	433.50	433.50
22	Grounds, Contract E (Gres			1,387.20	693.60	693.60
23	Grounds, Contract D (Calf			520.20	260.10	260.10
24	Silver Street Park			500.00		500.00
25	Grounds - Extras			1,000.00	224.99	775.01
26	Grounds - Strimming			4,000.00	1,950.00	2,050.00
28	Equipment New			1,000.00	325.82	674.18
30	Contingencies / Sundries			1,000.00	149.70	850.30
31	Recreation Equipment					
32	War Memorial					
33	Tree Maintenance			3,000.00		3,000.00
35	Amenity Cleansing			6,000.00	2,860.30	3,139.70
68	The Cut Peppercom Rent			1.00	1.00	
69	Office Extension Pepperco			1.00		1.00
				£27,792.80	£11,142.21	16,650.59
NET TOTAL		£87,083.23	£87,056.50	86,678.40	£43,834.37	198,070.78

Current Balance = Balance B/Fwd - (Receipt Budget - Actual Receipt) + (Payment Budget - Actual Payments)

ANNEX 3

Ann Naylor

Material planning considerations

I object to this application DC/23/1518/FUL

Visual Amenity – this green open space area was designed and landscaped by the developers of Westward Deals over 60 years ago. It is part of Kedington's 'open space' area, enjoyed by many residents. This open space has mature trees and is often used as an area of recreation for residents. This proposed driveway is NOT in keeping with the Westward Deals development.

Highway Safety – I have serious concerns regarding this proposed driveway. West End Lane – is a very busy road. It connects to other roads and could be considered the most central road through the village of Kedington.

Children use the pathway to walk to and from the village school from Westward Deals and other resident's properties and to allow vehicles access over a public footpath could be deemed a safety issue. The proposed driveway itself will also be an issue.

Vehicles entering and leaving the proposed driveway have restricted line of sight onto West End Lane. No turning point for vehicles, causing vehicles to reverse onto road with a minimal line of sight – more so with the steep grass areas and tree(s) to the left of the property.

Design, appearance, and materials - No other residential properties on this development have access from front of their house over a pathway and onto public land to gain access to the road. This is NOT in keeping with the rest of the development. The materials that would be required to complete the driveway would not be compatible with other areas.

The proposed area is part of our village open spaces area maintained by the Parish Council (section 9 and 10 of the open spaces act) and West Suffolk Council.

As a 'drop kerb' is not required, other vehicles could park on the drive without committing an offence, as the land is not owned by the applicant.

The applicant has a full-size garage within his rear garden area and could easily charge his electric car within his own boundary.

I also disagree with the applicants planning statement. Kedington has very low vehicle crime, theft of, theft from and vehicle interference. Although we did have some minor vehicle crime a few years ago; due to a Haverhill prolific offender released on license reoffending. Kedington was not the only area targeted. He was soon apprehended and charged.

Kedington Parish Council has not received any reports of anti-social behaviour nor neighbour dispute. In fact, I have spoken to a neighbouring property who confirmed there was no issues regarding parking. All neighbours are very considerate. There is also a parking area very close by, which is used for overflow parking. I am not aware of any accidents or incidents at this location.

I request this application is 'called in' and the assigned planning officer visits the location and discusses fully with Kedington Parish Council.