

**KPC 128-10**  
**MINUTES OF THE MEETING OF KEDINGTON PARISH COUNCIL**  
**TUESDAY, 18<sup>th</sup> APRIL 2023**  
**HELD IN THE MEETING ROOM, PARISH COUNCIL OFFICE, ARMS LANE, KEDINGTON**

**Present:** Cllr Ann Naylor (Chair)  
 Cllr Stella Wilsher (Vice-Chair)  
 Cllr Terry Wheeler  
 Cllr Lynda Woodward  
 Cllr Sharon Eames  
 Cllr Jeffery Potter

**In attendance:** John Boxall (Parish Clerk)

**Also in attendance:**

- 1. Acknowledge agenda items of interest to members of the public present.**  
None present.
- 2. Welcome and Apologies.**  
Cllr Standeven has work commitments.  
Cllr Deeks is unwell.  
Apologies accepted by all Councillors present.
- 3. To receive members' declarations of Disclosable Pecuniary Interests and Other Registerable Interests in accordance with the Local Government Association Model Councillor Code of Conduct (and section 106 of the LGFA 1992) and receive any applications for dispensations on agenda items.**  
None declared.
- 4. Councillors who were present to agree as a true record the minutes of the meeting of Kedington Parish Council held on 21<sup>st</sup> March 2023 (emailed to Councillors)**  
Councillors confirmed they had received a copy of the minutes and had read them. A resolution was put forward by Cllr Wheeler and seconded by Cllr Eames to agree the minutes of the meeting of Kedington Parish Council held on 21<sup>st</sup> March 2023 as a true record. There were no other resolutions; unanimously agreed. Chair signed the minutes outside the meeting.
- 5. Receive visitor's reports and reports from District and County Councillors (emailed to Councillors)**  
District Cllrs Rushbrook and Richardson were present.  
Councillors confirmed they had received the District Councillor's report (ANNEX 1). No questions from Councillors.  
Cllr Rushbrook gave an update regarding the planting of trees at the Anglian Water premise on Haverhill Road at the junction with the A143. She is continuing to try to resolve this issue although Anglian Water are now saying they have no money for this. She is also liaising with parishioner Mr Kevin Betts as discussed at previous meetings, who has volunteered along with others to plant trees there.
- 6. Financial Statements: Receive budget statements and any other financial reports and consider action.**
  - 6.1 Receive budget statements effective to date (emailed to Councillors)**  
Chair confirmed that Councillors had received the relevant documents. Cllr Wheeler queried the payment for electricity. This includes the cost of the electricity used to heat the meeting room as part of the Community Hub. It also takes into account the fact that the unit rate has nearly doubled. A resolution was put forward by Cllr Wheeler and seconded by Cllr Wilsher

**ACTION**

ANNEX 1

to ratify the payments and receipts lists and verify the bank reconciliations to both year-end 2022-2023 and for the current year 2023-2024 (ANNEX 2). There were no other resolutions; unanimously agreed.

ANNEX 2

**6.2 PAYE quarterly payment (Clerk to update)**

Clerk advised that the 2022-2023 Quarter 4 PAYE payment totalling £2,603.41 was made on 13<sup>th</sup> April 2023. This is for the Clerk and the Village Cleaner's PAYE and Employee National Insurance contributions and the Parish Council's Employer National Insurance contributions.

**6.3 VAT quarterly refund claim (Clerk to update)**

Clerk advised that the 2022-2023 Quarter 4 VAT claim totalling £1,211.21 was submitted on 4<sup>th</sup> April 2023 and was received on 14<sup>th</sup> April 2023.

**6.4 Office clean (Clerk to update)**

Clerk advised that as of 1<sup>st</sup> April 2023 this will be increasing from £15.00 to £16.00 per clean and asks for this to be agreed by Councillors. A resolution was put forward by Cllr Wheeler and seconded by Cllr Woodward to agree this price increase. There were no other resolutions; unanimously agreed.

Clerk

**6.5 Regular payments; amend and approve for financial year 2023/2024 emailed to Councillors)**

Clerk asked that Council agree to removing Mr Bob Dellar from the Regular Payments list following the strimming contract being awarded to MD Landscapes and adding MD Landscapes to it with regard to that contract. A resolution was put forward by Cllr Woodward and seconded by Cllr Wheeler to agree this. There were no other resolutions; unanimously agreed.

Clerk

**7. Grants**

**7.1. Uptake. NONE**

**7.2. Applications.**

**a. 1<sup>st</sup> Kedington Guides (emailed to Councillors)**

Following a discussion amongst Councillors a resolution was put forward by Cllr Potter and seconded by Cllr Eames to grant £500.00 to the Guides. There were no other resolutions; unanimously agreed.

Clerk

**8. Clerk's report: Discuss and agree action on Clerk's Report and correspondence received.**

**8.1. Signatory/Signatories for Barclays and NatWest accounts (Clerk to update)**

Following Cllr Woodward's decision not to stand for election, another signatory is/signatories are needed for both the Barclays and Nat West accounts. Cllr Potter volunteered to be a signatory.

Clerk and Cllr Potter

**8.2. Annual Parish Meeting (Clerk to update)**

Clerk advised that the Annual Parish Meeting will be held on Tuesday 23<sup>rd</sup> May 2023 at 7 pm and could be in either the Parish Council Office Meeting Room or the Royal British Legion Hall. Clerk advised that he has provisionally booked the Royal British Legion Hall. They have changed their pricing structure and the cost would be £10.00 per hour for a minimum 3 hours. A resolution was put forward by Cllr Potter and seconded by Cllr Woodward to use and pay for the Royal British Legion Hall. There were no other resolutions; unanimously agreed. The meeting is to be advertised and all organisations that the Council awarded grants to last year, all those who did work for the Council last year and all local groups/organisations are to be invited.

Clerk

### 8.3. Review and agree Financial Regulations (emailed to Councillors)

- a. Clerk advised that at its last meeting on 21<sup>st</sup> March 2023 it was agreed by a resolution to amend section 2.2 to say "At each meeting of the Parish Council, and at each financial year end, the Clerk/RFO shall produce bank reconciliations for review and verification by the Councillors. This shall be recorded within the minutes of the relevant meeting." Cllr Wheeler has since then suggested to the Clerk that section 2.2 should include that the other financial paperwork, along with the bank reconciliation, be supplied monthly to all councillors for inspection.  
Clerk suggests therefore that section 2.2 could be further amended to state "At each meeting of the Parish Council and at each financial year end, the Clerk/RFO shall produce a bank reconciliation, a list of payments and receipts and a net position for review and verification by the Councillors. These shall be recorded within the minutes of the relevant meeting."  
Clerk further advised that Paragraph 7.a of the Standing Orders states "A resolution shall not be reversed within six months except either by a special motion, which requires written notice by at least 3 councillors to be given to the Proper Officer in accordance with standing order 9, or by a motion moved in pursuance of the recommendation of a committee or a sub-committee." The Clerk is happy that this is an addition to a previous resolution and not a reversal and so it can proceed to resolution.
- b. Clerk further advised that at its last meeting on 21<sup>st</sup> March 2023 Cllr Wheeler suggested amending section 4.3 to say that any unspent surplus shall go into the general reserves. Section 4.3 currently states "Unspent provisions in the revenue or capital budgets for completed projects shall not be carried forward to a subsequent year." Following a discussion amongst Councillors it was agreed that the Clerk should seek advice on this. Clerk sent a query to the Suffolk Association of Local Councils asking for advice on this and their response was that "any monies left over would automatically be included in the general reserves therefore there is no need to add anything further to the financial regulations however there is no reason Council could not add unspent surplus to be added to general reserves if they wished to.
- c. Clerk further advised that at its last meeting on 21<sup>st</sup> March 2023 Cllr Wheeler suggested amending section 6.4 with regards to payments being made to the Clerk/RFO and/or the Chair being checked first by another Councillor. Following a discussion amongst Councillors it was decided that Cllr Wheeler will send a wording for this to the Clerk. Cllr Wheeler suggested the following wording "All payments must be checked and approved by the RFO and the Chair. In the event that payment is to either the Clerk/RFO or the Chair then another Councillor must check that transaction."  
However, it was subsequently suggested to leave section 6.4 unchanged and to add the following to section 6.3 instead, as that section covers all payment methods not just cheques, "In the event that payment is to either the Clerk/RFO or the Chair then another Councillor must check that transaction."

A resolution was put forward by Cllr Wheeler and seconded by Cllr Woodward to make the amendments at a., b. and c. above and to approve the Financial Regulations. There were no other resolutions; unanimously agreed.

Clerk

### 8.4. Review and agree Subject Access Request Procedure (emailed to Councillors)

A resolution was put forward by Cllr Woodward and seconded by Cllr Naylor to adopt this procedure. There were no other resolutions; unanimously agreed.

Clerk

**9. Play Equipment.**

**9.1. Receive defect reports (if any); agree action (emailed to Councillors)**

Clerk confirmed that Councillors had received the reports that were emailed to them on 14<sup>th</sup> April 2023 and that all work had been completed or was in hand.

The report asks that consideration is given to fencing in the younger children’s play area where the hedge is adjacent to School Road. Councillors to view the hedge ahead of the next meeting.

All  
Councillors

Clerk advised that he has removed the four COVID signs from the entrances to Old School Field and Silver Street Park as agreed at the last meeting. To be disposed of.

Clerk

Clerk advised that the Play Inspector has reported that the rower in Silver Street Park is faulty. Clerk examined it yesterday, Monday 17<sup>th</sup> April, and found that the handles no longer remain at the correct height just above the foot plates, instead they continue down past the foot plates and end up being on the floor, so that the whole rower lays flatter to the ground. This makes it impossible to use the rower. Clerk has been in contact with Wicksteed, the makers of the rower, and at their request has sent them photographs of the underside of the frame where the triangular Wicksteed panel is situated. These appear to show a rusty and snapped joint. Clerk awaits further contact from them. Councillors agreed that any decision on how to deal with this could be by email and then ratified at the next meeting.

Clerk

**10. Environmental / Grounds Maintenance matters.**

**10.1 Watermill Field (Clerk to update)**

Clerk advised that he has had an email from Mr Bob Dellar asking “As there’s a push to create 100 new wildflower meadows at historic sites in the UK to mark the Coronation, how about one in Kedington? I know we’ve got the new wildflower area on the Great Meadow but how about the piece of land opposite the Watermill? It’s already got a nice swathe of dead nettle doing its stuff but if a no-mow or a less-mow policy was instigated it could look much better and radically increase its biodiversity. Maybe just cut simple pathways that’s easy for the ride-on man to maintain and leave the rest? Then cut it all down once it’s finished flowering in September.”

The Watermill Field is owned by Thurlow Estates but maintained by the Parish Council, being mown by MD Landscapes to retain a maximum height of 100mm, normally requiring fortnightly work. MD Landscapes have confirmed that Mr Dellar’s suggestion is something they could do.

Following a discussion Cllr Wilsher volunteered to research the cost of planting Snowdrops, Daffodils, Tulips etc. on the Watermill Field and whether there are any grants that could be applied for to fund this in time for the next meeting.

Cllr Wilsher

**11. Highway/Footpath/Street Furniture matters.**

**11.1 Maintenance of Arms Lane (Chair to update)**

Chair advised that there are quite a few pot holes on the section of Arms Lane from the Silver Street junction to the entrance of the Community Centre car park that need repairing. In order to help establish ownership of/responsibility for this section of Arms Lane she has liaised with James Pickerin, the Suffolk County Council Area Rights of Way Officer, and Derek Raine, the Chair of the Kedington Community Association. Mr Raine has also made enquiries with Anglian Water as they use Arms Lane to access their site on it.

James Pickerin has advised that that section of Arms Lane is a footpath (recorded as Public Footpath 013) that they only have to maintain to ensure it is suitable for pedestrian use.

Chair advised that she has established with a previous Clerk, Helen Donoghue, that a number of years ago the Parish Council paid for the laying of the current surface of this section. Therefore, the responsibility to repair the surface lies with the Parish Council. James Pickerin has agreed to obtain some quotes for this.

Chair advised that the Highways Act 1980 s.43 gives the Parish Council the power to maintain footpaths, bridleways and restricted byways, stating it may undertake the maintenance of any footpath, bridleway or restricted byway within the parish which is, in either case, a highway maintainable at the public expense but nothing in this subsection

affects the duty of any highway authority or other person to maintain any such footpath, bridleway or restricted byway.

Cllr Potter asked if there is any way of having the section of Arms Lane redesignated as a road and he subsequently agreed to research into this.

Cllr Richardson suggested that in her experience the first thing to establish is who owns the section of Arms Lane. Councillors agreed that the Clerk is to make enquiries with the Land Registry to establish ownership of the section of Arms Lane.

Cllr Potter

Clerk

## 12. Outstanding estimates awaited or work ordered. NONE

## 13. Any other reports (on-going matters).

### 13.1 Election 4<sup>th</sup> May 2023 (documents emailed to Councillors and Clerk to update)

Clerk advised that seven of the current eight Councillors were nominated and Mr Kris Woodley was also nominated. Cllr Woodward has decided not to stand for election and will cease her role as a Parish Councillor on the 9<sup>th</sup> May 2023. Kedington Parish Council is allowed a maximum nine Councillors so an uncontested election resulted in all eight candidates being duly elected Parish Councillors for Kedington. Congratulations to you all. As a result, before or at the Annual Parish Council meeting on Tuesday 16<sup>th</sup> May 2023 all Councillors will need to complete the Declaration of Acceptance of Office form sent to them and sign it in the Clerk's presence. Councillors will also need to complete the consent to summons form and the Register of Members Interests form that were also emailed to them. The Register of Members Interests form should be completed whilst referring to the Code of Conduct and the guidance, that were have also been emailed to Councillors. Please note the change of wording at agenda item 3.

All  
Councillors

### 13.2 Community Hub (Chair to update)

Chair advised that the Hub has finished, however as it has been so successful it will continue on a monthly basis with a summer menu starting on 15<sup>th</sup> June 2023.

### 13.3 War Memorial (Clerk to update)

Clerk advised that he is in the process of obtaining quotes to clean the War Memorial in readiness for Remembrance Day in November. Cllr Wheeler reminded that once we are ready to proceed with the work we need to inform the Church. Cllr Wheeler also reminded that the earmarked reserve should be used for payment and then an amount be paid into it each year to save for the next clean.

Clerk

### 13.4 King's Coronation (Chair to update)

Chair advised that all arrangements are in hand for the Big Lunch celebrations on Sunday 7<sup>th</sup> May 2023. Chair confirmed agreed timings for setting everything up in readiness and there was a discussion around the final arrangements.

Clerk advised that the Coronation mugs were received on 4<sup>th</sup> April 2023. Chair will arrange to present these to the Kedington Primary Academy children and to those at Ketton Early Birds. Clerk to establish the numbers of children at each location.

Chair

Clerk

## 14. Housing/Planning.

### 14.1 Applications for discussion at meeting

a. DC/23/0519/HH - 15 Barton Grove, Kedington - Householder planning application - a. front porch b. two storey and single storey rear extension (emailed to Councillors)  
Following a discussion amongst Councillors there were no objections to this application.

Clerk

### 14.2 Planning Applications – Observations conveyed by Parish Council (Clerk to update)

a. DC/23/0373/TPO - 37 St Pauls Drive, Kedington – TPO 551 (2014) tree preservation order - a. one Sycamore (T1 on plan within G1 on order) and one Maple (T3 on plan within G1 on order) fell b. three Sycamore (T2, T7, T8 on plan within G1 on order) reduce lower lateral branch spread by up to three metres c. two Plum (T4 and T5 on plan within G1 on

order) overall crown reduction by up to one metre d. one Oak (T6 on plan within G1 on order) reduce lower crown by up to 2.5 metres.  
Clerk updated that no objections were submitted to the Planning Officer on 28<sup>th</sup> March 2023.

- b. DC/23/0128/FUL - Storage Depot, Haverhill Road, Little Wrating - Planning application - one dwelling (following demolition of existing storage building)  
Clerk updated that no objections were submitted to the Planning Officer on 28<sup>th</sup> March 2023.

14.3 **Planning Applications – Decisions received from District Council (Clerk to update)**

- a. NONE

**15. Events: Please bring your diaries**

15.1 **Date and location of next meeting (Clerk to update)**

Annual Parish Council meeting to be held on Tuesday 16<sup>th</sup> May 2023 at 7 pm in the Parish Council Office Meeting Room.

The meeting closed at 8:25 p.m.

Signed ..... A E Naylor ..... Date.....16<sup>th</sup> May 2023.....

# ANNEX 1

## **KEDINGTON PARISH COUNCIL REPORT – TUESDAY 18 APRIL 2023 FROM DISTRICT COUNCILLORS – Nick Clarke, Karen Richardson and Marion Rushbrook**

We start by saying it has been a pleasure working to you over the past 4 years. You are all dedicated to the role and go beyond at (many) times. The Parish Council worked so hard through Covid, you are all volunteers and put yourselves in the front line so thank you from the 3 of us. Finally, we cannot finish without mentioning John (your clerk), always approachable and professional with a smile (and sometimes cake)! We wish you all the best for the next 4 years.

### **Elections**

Elections take place on Thursday 4 May – a reminder, voters will need photo ID. Details can be found:

<https://www.electoralcommission.org.uk>

### **Citizens Advice West Suffolk (CAWS)**

We have included an update from CAWS for information – we are aware they usually write to the town and parish councils for grants. As a charity they rely on donations. They offer free on line advice for all problems.

### **Rough Sleepers**

We are often asked how to report a concern you have for someone living on the streets. You should make contact with StreetLink [streetlink.org.uk](http://streetlink.org.uk) or call 0300 500 0914. They are a national service that helps connect people with local services and West Suffolk Council work with them.

### **Contact for adult social care (Customer First)**

Find out how to get help on line [suffolk.gov.uk](http://suffolk.gov.uk) and search adult social care.

Call 0800 917 1109. Open Monday to Friday, outside the working the number will divert to the emergency duty service.

Nothing much to report this month. The council is in “pre-election period” previously known as purdah. While the day to day running of the Council does not change no major decisions will be made by the Council.



# ANNEX 2

13 April 2023 (2023-2024)

## Kedington Parish Council PAYMENTS & RECEIPTS LIST

| Voucher Code                   | Date       | Minute          | Bank                   | Cheque No             | Description                   | Supplier                       | VAT Type | Net              | VAT            | Total            |
|--------------------------------|------------|-----------------|------------------------|-----------------------|-------------------------------|--------------------------------|----------|------------------|----------------|------------------|
| 1 Scribe Accountants Software  | 03/04/2023 | KPC 128-08 7-2: | Barclays - Kadington I | Routine Payment/Direx | Payment - Accounts software   | Scribe                         | S        | -561.60          | -112.32        | -673.92          |
| 2 Pest Control                 | 03/04/2023 | KPC 128-08 7-2: | Barclays - Kadington I | Routine Payment/Direx | Payment - Mole control contra | Pest Control Services          | Z        | -600.00          |                | -600.00          |
| 3 King's Coronation            | 04/04/2023 | 128-07 20-12-22 | Barclays - Kadington I |                       | Payment - Kings Coronation    | Paul Clark Printing            | Z        | -47.25           |                | -47.25           |
| 4 Clerk Salary                 | 13/04/2023 | KPC 128-08 7-2: | Barclays - Kadington I | Routine Payment/Direx | Payment - HMRC Payment        | HMRC                           | Z        | -1,658.77        |                | -1,658.77        |
| 5 Village Cleaner              | 13/04/2023 | KPC 128-08 7-2: | Barclays - Kadington I | Routine Payment/Direx | Payment - HMRC Payment        | HMRC                           | Z        | -94.00           |                | -94.00           |
| 6 National Insurance Contribut | 13/04/2023 | KPC 128-08 7-2: | Barclays - Kadington I | Routine Payment/Direx | Payment - HMRC Payment        | HMRC                           | Z        | -650.64          |                | -650.64          |
| 7 Subscriptions (SALC)         | 13/04/2023 | KPC 128-08 7-2: | Barclays - Kadington I | Routine Payment/Direx | Payment - Subscription        | Suffolk Association of Local C | Z        | -639.32          |                | -639.32          |
| <b>Total</b>                   |            |                 |                        |                       |                               |                                |          | <b>-4,451.58</b> | <b>-112.32</b> | <b>-4,563.90</b> |

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13 April 2023 (2022-2023)

## Kedington Parish Council PAYMENTS & RECEIPTS LIST

| Voucher Code                     | Date       | Minute           | Bank                   | Cheque No             | Description                 | Supplier                     | VAT Type | Net              | VAT            | Total            |
|----------------------------------|------------|------------------|------------------------|-----------------------|-----------------------------|------------------------------|----------|------------------|----------------|------------------|
| 10 Section 137 - Grants          | 30/03/2023 |                  | Barclays - Kadington I |                       | Receipt - Grant             | West Suffolk Council         | Z        | 230.00           |                | 230.00           |
| 180 Electricity                  | 23/03/2023 | FC 272 1-3-22    | Barclays - Kadington I | Routine Payment/Direx | Payment - Electricity       | Kedington Community Associ   | X        | -894.60          | -44.73         | -939.33          |
| 181 Email                        | 24/03/2023 | FC 272 1-3-22    | Barclays - Kadington I | Routine Payment/Direx | Payment - TalkTalk email    | TalkTalk                     | S        | -4.17            | -0.83          | -5.00            |
| 182 Grounds, Contract A (Inc Ch  | 27/03/2023 | FC 272 1-3-22    | Barclays - Kadington I | Routine Payment/Direx | Payment - Grass cutting     | M D Landscapes (Angle) Ltd   | S        | -707.20          | -141.44        | -848.64          |
| 183 Grounds, Contract B (Old Sci | 27/03/2023 | FC 272 1-3-22    | Barclays - Kadington I | Routine Payment/Direx | Payment - Grass cutting     | M D Landscapes (Angle) Ltd   | S        | -72.25           | -14.45         | -86.70           |
| 184 Grounds, Contract E (Great F | 27/03/2023 | FC 272 1-3-22    | Barclays - Kadington I | Routine Payment/Direx | Payment - Grass cutting     | M D Landscapes (Angle) Ltd   | S        | -115.60          | -23.12         | -138.72          |
| 185 Grounds, Contract D (Calford | 27/03/2023 | FC 272 1-3-22    | Barclays - Kadington I | Routine Payment/Direx | Payment - Grass cutting     | M D Landscapes (Angle) Ltd   | S        | -43.35           | -8.67          | -52.02           |
| 186 Amenities Clearing           | 27/03/2023 | FC 272 1-3-22    | Barclays - Kadington I | Routine Payment/Direx | Payment - Dog bins emptying | West Suffolk Council         | Z        | -1,300.14        |                | -1,300.14        |
| 187 Clerks Expenses              | 27/03/2023 | KPC 128-09 21-3  | Barclays - Kadington I |                       | Payment - Clerk's mileage   | John Boxall Clerk            | Z        | -42.80           |                | -42.80           |
| 188 Amenities Clearing           | 28/03/2023 | FC 272 1-3-22    | Barclays - Kadington I | Routine Payment/Direx | Payment - Office cleaning   | Ana Lopes                    | Z        | -15.00           |                | -15.00           |
| 189 Clerk Salary                 | 29/03/2023 | FC 272 1-3-22    | Barclays - Kadington I | Routine Payment/Direx | Payment - Wages John Boxall | John Boxall Clerk            | Z        | -1,710.01        |                | -1,710.01        |
| 190 Village Cleaner              | 28/03/2023 | FC 272 1-3-22    | Barclays - Kadington I | Routine Payment/Direx | Payment - Wages Dennis Brow | Dennis Brownlow - Village Cl | Z        | -121.60          |                | -121.60          |
| 191 Telephone and Broadband      | 31/03/2023 | FC 272 1-3-22 ar | Barclays - Kadington I | Routine Payment/Direx | Payment - Telephone and Bru | Onecom Ltd                   | S        | -48.50           | -9.70          | -58.20           |
| <b>Total</b>                     |            |                  |                        |                       |                             |                              |          | <b>-4,845.22</b> | <b>-242.94</b> | <b>-5,088.16</b> |

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**Kedington Parish Council**

Prepared by: JOHN POTTER (CASH/RF0) Date: 13/4/23  
Name and Role (City/WRFC etc)

Approved by: ANN DAYTON (CHAIR) Date: 18/4/23  
Name and Role (City/WRFC etc)

|  |   |           |                  |
|--|---|-----------|------------------|
| <b>Bank Reconciliation at 31/03/2023</b> |   |           |                  |
|  | Cash in Hand 01/04/2022                             |           | 86,153.07        |
|  | <b>ADD</b><br>Receipts 01/04/2022 - 31/03/2023      |           | 89,255.98        |
|  |   |           | 175,409.46       |
|  | <b>SUBTRACT</b><br>Payments 01/04/2022 - 31/03/2023 |           | 90,080.03        |
| <b>A</b>                                 | <b>Cash in Hand 31/03/2023</b><br>(per Cash Book)   |           | <b>85,328.43</b> |
| <b>Cash in hand per Bank Statements</b>  |   |           |                  |
|  | Petty Cash 31/03/2023                               | 0.00      |                  |
|  | Barclays - Kedington Parish Council 31/03/2023      | 19,815.20 |                  |
|  | Natwest Bank - Kedington Parish Council 31/03/2023  | 65,513.23 |                  |
|  |   |           | <b>85,328.43</b> |
|  | Less un-presented payments                          |           |                  |
|  |   |           | 85,328.43        |
|  | Plus un-presented receipts                          |           |                  |
| <b>B</b>                                 | <b>Adjusted Bank Balance</b>                        |           | <b>85,328.43</b> |
| <b>A = B Checks out OK</b>               |   |           |                  |

15 April 2023 (2023-2023)

**Kedington Parish Council**

Prepared by: JONAS BOYACE (CLERK/RFO) Date: 13/4/23  
Name and Role (Clerk/RFO etc)

Approved by: ADAM NAYLOR (CHAIR) Date: 18/4/23  
Name and Role (RFO/Chair of Finance etc)

| <b>Bank Reconciliation at 13/04/2023</b> |   |           |                  |
|--|---|-----------|------------------|
|  | Cash in Hand 01/04/2023                             |           | 85,326.43        |
|  | <b>ADD</b><br>Receipts 01/04/2023 - 13/04/2023      |           |                  |
|  |   |           | 85,326.43        |
|  | <b>SUBTRACT</b><br>Payments 01/04/2023 - 13/04/2023 |           | 4,563.00         |
| <b>A</b>                                 | <b>Cash In Hand 13/04/2023</b><br>(per Cash Book)   |           | <b>80,764.53</b> |
|  | Cash in hand per Bank Statements                    |           |                  |
|  | Petty Cash 13/04/2023                               | 0.00      |                  |
|  | Bankdays - Kedington Parish Council 13/04/2023      | 14,251.30 |                  |
|  | Net/tes; Bank - Kedington Parish 13/04/2023         | 66,513.23 |                  |
|  |   |           | <b>80,764.53</b> |
|  | Less un-presented payments                          |           |                  |
|  |   |           | 80,764.53        |
|  | Plus un-presented receipts                          |           |                  |
| <b>B</b>                                 | <b>Adjusted Bank Balance</b>                        |           | <b>80,764.53</b> |
| <b>A = B Checks out OK</b>               |   |           |                  |