

KEDINGTON PARISH COUNCIL

PARISH COUNCIL MEETING

KPC 130-10

To: Councillors Ann Naylor, Terry Wheeler, Ross Standeven, Jeffery Potter, Kris Woodley, Lynda Woodward, Annette Brooker and Dean Willett. One vacancy.

I hereby give you notice that you are summoned to the Meeting of Kedington Parish Council that will be held in the **Meeting Room, Parish Council Office, Arms Lane, Kedington, CB9 7QQ, at 7.00pm on Tuesday 18th March 2025.**

Copies for information to: Mr David Roach (Suffolk County Councillor); Mrs Karen Richardson (West Suffolk Councillor); Mrs Marion Rushbrook (West Suffolk Councillor); Mr Nick Clarke (West Suffolk Councillor).

- 1. Acknowledge agenda items of interest to members of the public present.**
- 2. Welcome and Apologies.**
- 3. To receive members' declarations of Disclosable Pecuniary Interests and Other Registerable and Non-Registerable Interests in accordance with the Local Government Association Model Councillor Code of Conduct and/or with regard to Section 106 of the Local Government Finance Act 1992 and to receive any applications for dispensations on agenda items.**
- 4. Councillors who were present to agree as a true record the minutes of the meeting of Kedington Parish Council held on 18th February 2025.**
- 5. Receive visitor's reports and reports from District and County Councillors.**
- 6. Receive accounting statements and any other financial reports and agree any necessary action.**
 - 6.1 Review and agree accounting statements.**
 - 6.2 Review and approve the use of variable direct debits.**
 - 6.3 Review and agree Internal Control Statement.**
 - 6.4 Discuss and agree renewal of Pest Control Services mole control contract.**
 - 6.5 Discuss and approve payment of Clerk's expenses for September 2024 to March 2025.**
 - 6.6 Agree by a resolution the increase in the Clerk's pay scale following him obtaining the Certificate in Local Council Administration.**
 - 6.7 Discuss making a one-off payment to the Clerk for his work in obtaining the Certificate in Local Council Administration.**
- 7. Grants.**
 - 7.1. Uptakes.**
 - 7.2. Applications.**
 - a. 1st Kedington Rainbows.**
 - b. Haverhill & District Twin Town Association.**
- 8. Clerk's report.**
 - 8.1 Review and adopt Financial Regulations.**
 - 8.2 Review and adopt Internet Banking Policy.**
 - 8.3 Review and adopt Financial Management Risk Assessment.**
 - 8.4 Review and agree Effectiveness of Internal Control/Management of Risk and Internal Audit.**
 - 8.5 Review and adopt Safeguarding Policy.**
 - 8.6 Review and adopt Anti-Bullying and Harassment Policy.**
 - 8.7 Review and agree the Asset Register and the Street Furniture Condition Report for year ending 31st March 2025.**
 - 8.8 Parish Council office lease update.**

9. **Play Equipment.**
 - 9.1 Receive defect reports and agree any necessary action.
 - 9.2 Hightech Window Cleaning Ltd. to clean the play equipment and two green metal benches on Old School Field and the outdoor exercise equipment and bandstand and on Silver Street Park update.
10. **Environmental/Grounds Maintenance matters.**
11. **Highway/Footpath/Street Furniture matters.**
 - 11.1 Discuss placing lighting along the Silver Street Park footpath.
 - 11.2 Discuss replacing the wooden picnic benches in the Old School Field with plastic or resin benches update.
 - 11.3 Discuss parking on Mill Road from the Primary School to the West End Lane junction.
 - 11.4 Discuss installing a bus shelter at the entrance to Westward Deals from West End Lane.
12. **Outstanding estimates awaited or work ordered.**
 - 12.1 Maintenance of planting areas in Silver Street Park update.
13. **Any other reports (on-going matters).**
 - 13.1 Suffolk County Council's inclusion in the government's Devolution Priority Programme update.
 - 13.2 Children's Sports and Wellbeing Day 22nd July 2025 update.
 - 13.3 Celebrations of the 80th Anniversary of VE Day on 8th May 2025 update.
14. **Housing/Planning.**
 - 14.1 **Planning applications for discussion at meeting.**
 - a. DC/24/1257/FUL - 103 Westward Deals, Kedington - Planning application - construction of driveway with access.
 - 14.2 **Planning applications observations conveyed by the Parish Council.**
 - a. DC/25/0073/HH - Sunnycroft, Mill Road, Kedington - Householder planning application - a. removal of door and replacement glass fronted two storey porch to front of dwelling b. alterations to doors and windows on all elevations c. two storey extension to side of dwelling d. raise roof of annex to make into habitable space e. roof lights to annex
 - b. DC/25/0093/HH - Dowlands, Calford Green – Householder planning application - a. two storey rear extension b. detached double garage (following demolition of existing garage)
 - c. DC/25/0095/LB - Dowlands, Calford Green – Listed building application - a. two storey rear extension b. detached double garage (following demolition of existing garage) c. re-render all elevations d. creation of window in wall between front entrance hall and rear porch e. replacement window and door to rear porch f. creation of partition wall to subdivision room into two rooms g. internal alterations
 - 14.3 **Planning applications decisions received from the District Council.**
 - 14.4 **West Suffolk Local Plan Main Modifications consultation.**
15. **Date and location of next Parish Council meeting.**



John Boxall, Parish Clerk/RFO, CiLCA
13th March 2025
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