

KEDINGTON PARISH COUNCIL

PARISH COUNCIL MEETING

KPC 130-09

To: Councillors Ann Naylor, Terry Wheeler, Ross Standeven, Jeffery Potter, Kris Woodley, Lynda Woodward, Annette Brooker and Dean Willett. One vacancy.

I hereby give you notice that you are summoned to the Meeting of Kedington Parish Council that will be held in the **Meeting Room, Parish Council Office, Arms Lane, Kedington, CB9 7QQ, at 7.00pm on Tuesday 18th February 2025.**

Copies for information to: Mr David Roach (Suffolk County Councillor); Mrs Karen Richardson (West Suffolk Councillor); Mrs Marion Rushbrook (West Suffolk Councillor); Mr Nick Clarke (West Suffolk Councillor).

- 1. Acknowledge agenda items of interest to members of the public present.**
- 2. Welcome and Apologies.**
- 3. To receive members' declarations of Disclosable Pecuniary Interests and Other Registerable and Non-Registerable Interests in accordance with the Local Government Association Model Councillor Code of Conduct and/or with regard to Section 106 of the Local Government Finance Act 1992 and to receive any applications for dispensations on agenda items.**
- 4. Councillors who were present to agree as a true record the minutes of the meeting of Kedington Parish Council held on 21st January 2025.**
- 5. Receive visitor's reports and reports from District and County Councillors.**
- 6. Receive accounting statements and any other financial reports and agree any necessary action.**
 - 6.1 Review and agree accounting statements.**
 - 6.2 Appoint a non-signatory Councillor to conduct a review of the system of internal control.**
 - 6.3 Discuss quote from Red Side Up to print 1500 copies of letter regarding the 2025/2026 precept, for delivery to parishioners.**
- 7. Grants.**
 - 7.1. Uptakes.**
 - 7.2. Applications.**
- 8. Clerk's report.**
 - 8.1 Review and adopt Procedure for Dealing with Complaints against the Council aka the Complaints Procedure.**
 - 8.2 Review and adopt Dignity at Work Policy.**
 - 8.3 Review and adopt Disciplinary Policy.**
 - 8.4 Review and adopt Equality and Diversity Policy.**
 - 8.5 Review and adopt Sickness Absence Policy.**
 - 8.6 Review and adopt Subject Access Request Policy.**
 - 8.7 Review and adopt Subject Access Request Procedure.**
 - 8.8 Review and adopt Safeguarding Policy.**
 - 8.9 Discuss amending dates for the Annual Parish Meeting and the Annual Meeting of the Parish Council 2025.**
 - 8.10 Haverhill Running Club 5K Race 10th July 2025 to discuss any comments or concerns to be addressed.**
 - 8.11 Community Hub Food Hygiene inspection.**
 - 8.12 Clerk's Certificate in Local Council Administration update.**
 - 8.13 Clerk/RFO Performance Review.**

9. Play Equipment.

9.1 Receive defect reports and agree any necessary action.

10. Environmental/Grounds Maintenance matters.

11. Highway/Footpath/Street Furniture matters.

11.1 Appoint a Councillor to review and complete the Street Furniture Condition Report.

11.2 Discuss placing lighting along the Silver Street Park footpath.

11.3 New Parish Council and Community Association notice board installed at the front of the Community Centre update.

12. Outstanding estimates awaited or work ordered.

12.1 Maintenance of planting areas in Silver Street Park update.

13. Any other reports (on-going matters).

13.1 Suffolk County Council's inclusion in the government's Devolution Priority Programme update.

13.2 Children's Sports and Wellbeing Day 22nd July 2025 update.

13.3 Celebrations of the 80th Anniversary of VE Day on 8th May 2025 update.

14. Housing/Planning.

14.1 Planning applications for discussion at meeting.

a. DC/25/0073/HH - Sunnycroft, Mill Road, Kedington - Householder planning application - a. removal of door and replacement glass fronted two storey porch to front of dwelling b. alterations to doors and windows on all elevations c. two storey extension to side of dwelling d. raise roof of annex to make into habitable space e. roof lights to annex

b. DC/25/0093/HH - Dowlands, Calford Green – Householder planning application - a. two storey rear extension b. detached double garage (following demolition of existing garage)

c. DC/25/0095/LB - Dowlands, Calford Green – Listed building application - a. two storey rear extension b. detached double garage (following demolition of existing garage) c. re-render all elevations d. creation of window in wall between front entrance hall and rear porch e. replacement window and door to rear porch f. creation of partition wall to subdivision room into two rooms g. internal alterations

14.2 Planning applications observations conveyed by the Parish Council.

a. DC/24/1777/HH - 2 Haverhill Road, Kedington - Householder planning application – cart lodge with store and first floor office.

14.3 Planning applications decisions received from the District Council.

a. DC/24/1257/FUL - 103 Westward Deals, Kedington - Planning application - construction of driveway with access.

15. Date and location of next Parish Council meeting.



John Boxall, Parish Clerk/RFO, CiLCA

13th February 2025

c/o Village Stores, 17 Silver Street, Kedington, CB9 7QG

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