

**KEDINGTON PARISH COUNCIL**  
**ANNUAL PARISH COUNCIL MEETING**  
**KPC 129-01**

**To: Councillors** Ann Naylor, Terry Wheeler, Ross Standeven, Sharon Eames, Jeffery Potter, Peter Deeks and Kris Woodley. Two vacancies.

I hereby give you notice that you are summoned to the Annual Meeting of Kedington Parish Council that will be held in the **Meeting Room, Parish Council Office, Arms Lane, Kedington at 7.00pm on Tuesday 16<sup>th</sup> May 2023.**

Copies for information to: Mr David Roach (Suffolk County Councillor); Mrs Karen Richardson (West Suffolk Councillor); Mrs Marion Rushbrook (West Suffolk Councillor); Mr Nick Clarke (West Suffolk Councillor).

1. **Election of Chair for year 2023/2024.**
2. **Election of Vice-Chair for year 2023/2024.**
3. **Acknowledge agenda items of interest to members of the public present.**
4. **Welcome, Apologies and Resignations.**
5. **To receive members' declarations of Disclosable Pecuniary Interests and Other Registerable Interests in accordance with the Local Government Association Model Councillor Code of Conduct (and section 106 of the LGFA 1992) and receive any applications for dispensations on agenda items.**
6. **Councillors who were present to agree as a true record the minutes of the meeting of Kedington Parish Council held on 18<sup>th</sup> April 2023 (emailed to Councillors)**
7. **Discuss and agree Councillor Responsibilities for year 2023/24**
8. **Receive visitor's reports and reports from District and County Councillors**
9. **Financial Statements: Receive budget statements and any other financial reports and consider action.**
  - 9.1 Review and verify budget statements effective to date (emailed to Councillors)
  - 9.2 Precept for 2023/2024
  - 9.3 Receive Internal Auditor's Report for year ending 31<sup>st</sup> March 2023 (emailed to Councillors)
  - 9.4 Agree and sign Section 1 – Annual Governance Statement 2022/23 of the Annual Governance and Accountability Return 2022/23 for the financial year ending 31<sup>st</sup> March 2023 (emailed to Councillors)
  - 9.5 Agree and sign Section 2 – Accounting Statements 2022/23 of the Annual Governance and Accountability Return 2022/23 for the financial year ending 31<sup>st</sup> March 2023 (emailed to Councillors)
  - 9.6 Underspend for 2021-2022 (Clerk to update)
  - 9.7 Elections budget (Clerk to update)
10. **Grants**
  - 10.1. Uptake.
    - a. 1<sup>st</sup> Kedington Guides (Clerk to update)
  - 10.2. Applications. NONE
11. **Clerk's report: Discuss and agree action on Clerk's Report and correspondence received.**
  - 11.1 Signatories for Barclays and NatWest accounts (Clerk to update)
  - 11.2 Analogue network closing by December 2025 (Clerk to update)
  - 11.3 Annual Parish Meeting (Clerk to update)

## 12. Play Equipment.

- 12.1 Receive defect reports (if any); agree action (emailed to Councillors)

## 13. Environmental / Grounds Maintenance matters.

- 13.1 Watermill Field (Clerk to update)

## 14. Highway/Footpath/Street Furniture matters.

- 14.1 Maintenance of Arms Lane (Clerk to update and emailed to Councillors)
- 14.2 Youth Shelter (Clerk to update)
- 14.3 Litter bins (Clerk to update)
- 14.4 Bench at entrance to Westward Deals (Clerk to update)
- 14.5 Silver Street Park bridges (Clerk to update)
- 14.6 Street Furniture Report (Clerk to update)
- 14.7 Village Sign (Clerk to update)

## 15. Outstanding estimates awaited or work ordered. NONE

- 15.1 Queens Platinum Jubilee bench (Clerk to update)

## 16. Any other reports (on-going matters).

- 16.1 Election 4<sup>th</sup> May 2023 (Clerk to update)
- 16.2 Village History Recorder (emailed to Councillors and Clerk to update)
- 16.3 Meadowlark electricity supply to inflatables (Clerk to update)
- 16.4 War Memorial (emailed to Councillors)
- 16.5 King's Coronation (Chair to update)
- 16.6 Litter pick and general parish tidy up day (Clerk to update)
- 16.7 Clerk/RFO Performance Development Review (Chair to update)
- 16.8 Consider applying for funding in accordance with section 106 of the Town and Country Planning Act 1990 regarding Land at the junction of Hall Road and Mill Road (Clerk to update)

## 17. Housing/Planning.

- 17.1 Applications for discussion at meeting
  - a. DC/23/0635/VAR - 24 Barton Grove, Kedington - Planning application - variation of condition 4 of DC/16/2344/HH to remove car parking restriction for two storey side/rear extension
- 17.2 Planning Applications – Observations conveyed by Parish Council (Clerk to update)
  - a. DC/23/0519/HH - 15 Barton Grove, Kedington - Householder planning application - a. front porch b. two storey and single storey rear extension.
- 17.3 Planning Applications – Decisions received from District Council (Clerk to update)
  - a. DC/23/0278/HH - 4 Barton Grove, Kedington – Householder planning application - single storey side and rear extension
  - b. DC/23/0128/FUL - Storage Depot, Haverhill Road, Little Wratting - Planning application - one dwelling (following demolition of existing storage building)

## 18. Events: Please bring your diaries

- 18.1 Date and location of next meeting (Clerk to update)



John Boxall, Parish Clerk, 11<sup>th</sup> May 2023  
c/o NISA Village Stores, 17 Silver Street, Kedington, CB9 7QG  
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