

**KEDINGTON PARISH COUNCIL**

**PARISH COUNCIL MEETING**

**KPC 128-09**

**To: Councillors** Ann Naylor, Stella Wilsher, Terry Wheeler, Ross Standeven, Lynda Woodward, Sharon Eames, Jeffery Potter and Peter Deeks. One vacancy.

I hereby give you notice that you are summoned to the meeting of Kedington Parish Council that will be held in the **Meeting Room, Parish Council Office, Arms Lane, Kedington at 7.00pm on Tuesday 21<sup>st</sup> March 2023.**

Copies for information to: Mr David Roach (Suffolk County Councillor); Mrs Karen Richardson (West Suffolk Councillor); Mrs Marion Rushbrook (West Suffolk Councillor); Mr Nick Clarke (West Suffolk Councillor).

- 1. Acknowledge agenda items of interest to members of the public present.**
- 2. Welcome and Apologies.**
- 3. To receive members' declarations of Disclosable Pecuniary Interests and Local Non- Pecuniary Interests in accordance with the Suffolk Code of Conduct (and section 106 of the LGFA 1992) and receive any applications for dispensations on agenda items.**
- 4. Councillors who were present to agree as a true record the minutes of the meeting of Kedington Parish Council held on 7<sup>th</sup> February 2023 (emailed to Councillors)**
- 5. Receive visitor's reports and reports from District and County Councillors (emailed to Councillors)**
- 6. Financial Statements: Receive budget statements and any other financial reports and consider action.**
  - 6.1 Receive budget statements effective to date (emailed to Councillors)
  - 6.2 Underspend for 2022/2023 (Clerk to update)
  - 6.3 Review and agree Asset Register for year ending 31<sup>st</sup> March 2023 (emailed to Councillors)
  - 6.4 National Non-Domestic Rate Demand for 2023/2024 (Clerk to update)
  - 6.5 Discuss and approve payment of Clerk's expenses for September 2022 to March 2023 (Clerk to update)
  - 6.6 Discuss and approve Village Cleaner Terms and Conditions of Employment (emailed to Councillors)
- 7. Grants**
  - 7.1. Uptake. NONE
  - 7.2. Applications. NONE
- 8. Clerk's report: Discuss and agree action on Clerk's Report and correspondence received.**
  - 8.1 Review and agree Internet Banking Policy (emailed to Councillors)
  - 8.2 Review and agree Financial Management Risk Assessment (emailed to Councillors)
  - 8.3 Review and agree Financial Regulations (emailed to Councillors)
  - 8.4 Review and agree Effectiveness of Internal Control/Management of Risk of Internal Audit (emailed to Councillors)
  - 8.5 Review and agree Internal Control Statement (emailed to Councillors)
  - 8.6 Review and agree Subject Access Request Policy (emailed to Councillors)
  - 8.7 Advise Insurers of valuations of Old School Field and Silver Street Park (Clerk to update)
  - 8.8 Certificate in Local Council Administration (Clerk to update)
- 9. Play Equipment.**
  - 9.1 Receive defect reports (if any); agree action (emailed to Councillors)
  - 9.2 Play Inspection Service Level Agreement (emailed to Councillors)

## 10. Environmental / Grounds Maintenance matters.

- 10.1 Strimming contract **(Clerk to update)**
- 10.2 Pest Control Services mole control contract **(Clerk to update)**
- 10.3 Beebombs on the Meadow **(Clerk to update)**

## 11. Highway/Footpath/Street Furniture matters.

- 11.1 Street Furniture Report **(Cllr Wheeler to update)**
- 11.2 Claimed Public Footpaths in Kedington **(Clerk to update)**

## 12. Outstanding estimates awaited or work ordered.

- 12.1 Kedington village sign **(Clerk to update)**
- 12.2 Queen's Platinum Jubilee bench **(Clerk to update)**

## 13. Any other reports (on-going matters).

- 13.1 Election 4<sup>th</sup> May 2023 **(Clerk to update)**
- 13.2 King's Coronation **(Chair to update)**
- 13.3 Kedington Library **(Chair to update)**
- 13.4 Litter pick and general parish tidy up day **(Chair to update)**
- 13.5 Consider applying for funding in accordance with section 106 of the Town and Country Planning Act 1990 regarding Land at the junction of Hall Road and Mill Road **(Clerk to update)**
- 13.6 Fit Villages Programme **(Chair to update)**

## 14. Housing/Planning.

- 14.1 Applications for discussion at meeting
  - a. DC/23/0373/TPO - 37 St Pauls Drive Kedington – TPO 551 (2014) tree preservation order - a. one Sycamore (T1 on plan within G1 on order) and one Maple (T3 on plan within G1 on order) fell b. three Sycamore (T2, T7, T8 on plan within G1 on order) reduce lower lateral branch spread by up to three metres c. two Plum (T4 and T5 on plan within G1 on order) overall crown reduction by up to one metre d. one Oak (T6 on plan within G1 on order) reduce lower crown by up to 2.5 metres **(emailed to Councillors)**
  - b. DC/23/0128/FUL - Storage Depot, Haverhill Road, Little Wratting - Planning application - one dwelling (following demolition of existing storage building) **(emailed to Councillors)**
- 14.2 Planning Applications – Observations conveyed by Parish Council **(Clerk to update)**
  - a. DC/23/0278/HH - 4 Barton Grove, Kedington - Householder planning application - single storey side and rear extension
- 14.3 Planning Applications – Decisions received from District Council **(Clerk to update)**
  - a. DC/22/0336/FUL - Land West Of Haverhill Road, Kedington – Planning application - one retail unit (class E) and associated vehicular and pedestrian access
  - b. DC/23/0157/HH - 19 Risbridge Drive, Kedington - Householder planning application - single storey rear extension
- 14.4 Community Rights in England and Neighbourhood Plans **(emailed to Councillors)**

## 15. Events: Please bring your diaries

- 15.1 Date and location of next meeting **(Clerk to update)**



John Boxall, Parish Clerk, 16<sup>th</sup> March 2023  
c/o NISA Village Stores, 17 Silver Street, Kedington, CB9 7QG  
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