

KEDINGTON PARISH COUNCIL
VIRTUAL PARISH COUNCIL MEETING
KPC 126-07

To: Councillors Ann Naylor, Karen Barber, Tracey McAllister, James Stranger, Terry Wheeler, Stella Wilsher - one vacancy, two vacancies pending

Copies for information to: Mr David Roach (Suffolk County Councillor); Mrs K Richardson (West Suffolk Councillor); Mrs Marion Rushbrook (West Suffolk Councillor); Mr Jim Meikle (West Suffolk Councillor).

Under Regulation 6 of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, you are hereby summoned to attend a virtual meeting of Kedington Parish Council to be held by ZOOM platform on **Tuesday 16 February 2021 commencing at 7.30 pm.**

This video-conference meeting is open to the press and public. Join this meeting (ideally 5 minutes beforehand) by pasting the following link into your browser:

<https://us02web.zoom.us/j/88605370698?pwd=cWRXUUVJVFRJa091K2t1WmJ6K1I1UT09>

Meeting ID: 886 0537 0698 Passcode: 368262

AGENDA

1. **Parishioners' Question Time** and to acknowledge agenda items of interest to members of the public joining the meeting.
2. **Welcome, apologies and resignations**
3. **Election of Vice-Chairman [LGA 1972, ss15 (6) and 34 (6)]**
3. **To receive members' declarations of Disclosable Pecuniary Interests and Local Non- Pecuniary Interests in accordance with the Suffolk Code of Conduct (and section 106 of the LGFA 1992) and receive any applications for dispensations on agenda items**
4. **To agree as a true record the minutes of the virtual meeting of Kedington Parish Council held on 26 January 2021 and to agree that delegated authority be given to the Chair to sign the minutes outside of the meeting (draft minutes to follow)**
5. **Receive visitor's reports and reports from District and County Councillors**
6. **Receive Clerk's report - to include noting of correspondence received**
 - 6.1 Consider further action (on action taken or reports received since last meeting)
7. **Finance Committee**
 - 7.1 Ratify budget statements effective 31 January 2021 (emailed to Councillors)
 - 7.2 Precept and Local Council Tax Support Grant for financial year 2021/2022
 - 7.3 Section 137 Expenditure: Limit for 2021-2022
 - 7.4 Agree payment of ZOOM subscription by Direct Debit
 - 7.5 Elect new members to Finance Committee
 - 7.6 Bank signatories
 - 7.7 Finalise and agree action on gratuity payment for Clerk (Chair to speak)
 - 7.8 Grants: Sn 137, LGA 1972
 - 7.8.1 Uptake
 - 7.8.2 Applications
 - 7.8.1 1st Kedington Sea Scout Group
 - 7.8.2 Citizens Advice West Suffolk
 - 7.8.3 Dedham Vale AONB & Stour Valley
8. **Agree appointment of Parish Council Accountant for financial year 2021/2022**
9. **Agree appointment of Internal Auditor to audit accounts for financial year 2020/2021**
10. **Policies, Procedures and GDPR Training received by Chair and Clerk (Chair to update)**
11. **Receive further information on provision of Councillor Mailboxes to comply with GDPR**

12. **Play Equipment**
 - 12.1 Receive defect report(s) (if any); agree action
 - 12.2 Junior goals on Old School Field **(Clerk to report)**
13. **Environmental / Grounds Maintenance Matters**
 - 13.1 Cutting grass in the Churchyard at St Peter & St Paul Church, Kedington **(Chair to speak)**
 - 13.2 Agree renewal of grounds maintenance contracts carried out by M D Landscapes (Anglia) Ltd from 01 April 2021 – 31 March 2024
 - 13.3 Discuss strimming contract for 2021 season
 - 13.4 Poplar Tree at entrance to Silver Street Park - receive further information
 - 13.5 Any other environmental/grounds maintenance matters
14. **Highway/Footpath/Street Furniture matters**
 - 14.1 Any other highway/footpath/street furniture matters
15. **Any other reports (on-going matters)**
16. **Housing/Planning**
 - 16.1 Applications for discussion at meeting
 - 16.2 Planning Applications – Observations conveyed by Parish Council
 - 16.3 Planning Applications – Decisions received from Borough Council
 - 16.4 Any other housing / planning matters
17. **Consultations**
18. **Events**
 - 18.1 Nominations
 - 18.2 Councillor absences (update)
19. **Any new matters (for discussion only)**
20. **To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public be excluded from the meeting due to the confidential nature of the business to be discussed as publicity of the discussion is likely to prejudice the commercial interests of the parties involved**

Marion Farrant

Marion Farrant, Parish Clerk, 10 February 2021
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